

Government Degree College, Pulwama (Kashmir)

Newa Road Pulwama, J & K India

[NAAC ACCREDITED GRADE "B" (CGPA 2.18)]

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

for the year

(2016-17)

Part – A

AQAR for the year:

2016-17

I. Details of the Institution

1.1 Name of the Institution

Government Degree College Pulwama

1.2 Address Line 1

Government Degree College Pulwama

Address Line 2

Newa Road Pulwama-192301

City/Town

Pulwama

State

Jammu & Kashmir

Pin Code

192301

Institution e-mail address

gdcpulwama@gmail.com

Contact Nos.

01933-242391, 01933-241250

09419024884

Name of the Head of the Institution:

Dr Bashir Ahmad Mir

Tel. No. with STD Code:

01933-242391, 01933-241250

Mobile:

09419024884

Name of the IQAC Co-ordinator:

Dr. Mehraj Ud Din Shah

Mobile:

09797047887

IQAC e-mail address:

iqac@gdcpulwama.edu.in
iqac.dcp@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

JKCOGN17629-First Cycle

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
 This EC no. is available in the right corner- bottom
 of your institution's Accreditation Certificate)

EC(SC)/16/A&A/51 dated 11-07-2016

1.5 Website address:

www.dcpulwama.edu.in

Web-link of the AQAR:

[http://www.dcpulwama.edu.in/NAAC\(IQAC\)/AQAR/2016-17.pdf](http://www.dcpulwama.edu.in/NAAC(IQAC)/AQAR/2016-17.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|----------|-------------|-----------------------|---------------------------------|
| 1 | 1 st Cycle | B | 2.18 | 2016 | 11-07-2016 to 10-07-2021 |
| 2 | 2 nd Cycle | - | - | - | - |
| 3 | 3 rd Cycle | - | - | - | - |
| 4 | 4 th Cycle | - | - | - | - |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

23/12/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

NOT APPLICABLE: First AQAR after NAAC-First Cycle

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

| | | | |
|----------------------------------|---|------------------------------|---|
| DST Star Scheme | - | UGC-CE | - |
| UGC-Special Assistance Programme | - | DST-FIST | - |
| UGC-Innovative PG programmes | - | Any other (<i>Specify</i>) | - |
| UGC-COP Programmes | - | | |

2. IQAC Composition and Activities

| | | | | |
|--|--------------------|--------------------------|----------|-------------------------------------|
| 2.1 No. of Teachers | 05 | | | |
| 2.2 No. of Administrative/Technical staff | - | | | |
| 2.3 No. of students | 02 | | | |
| 2.4 No. of Management representatives | - | | | |
| 2.5 No. of Alumni | 01 | | | |
| 2.6 No. of any other stakeholder and community representatives | 02 | | | |
| 2.7 No. of Employers/ Industrialists | 01 | | | |
| 2.8 No. of other External Experts | - | | | |
| 2.9 Total No. of members | 11 | | | |
| 2.10 No. of IQAC meetings held | 02 | | | |
| 2.11 No. of meetings with various stakeholders: | No. | 03 | Faculty | 01 |
| | Non-Teaching Staff | 01 | Students | 01 |
| | Alumni | 01 | Others | - |
| 2.12 Has IQAC received any funding from UGC during the year? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| If yes, mention the amount | - | | | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- **Seminar on BETI BACHAW BETI PADHAW: 05-04-2016**
- **Cultural Program: 30-07- 2016**
- **Awareness Program on 18-04-2016 regarding Prime Minister's J & K Special Scholarship Scheme under aegis of Higher Education Department and MHRD Govt. of India**
- **Series of Programs for one month (Mahi Ramzan Special Programs-Aug 2016) comprising of Tilawat, Naat Shareef and general speech by students**

2.14 Significant Activities and contributions made by IQAC

- **Feedback taken from students and Alumni.**
- **Regular meetings held.**
- **AISHE submitted.**
- **Documentation of Departmental and Various Committees Reports which forms the basis for AQAR**
- **Facilitated Career Counseling Cell of the College to verify students under JK PMSSS for admission to different Professional Colleges.**
- **Initiated automation of the College Library.**
- **Organized seminar lecture on BETI BACHAW BETI PADHAW**
- **Facilitated the construction of Lecture cum Library block.**
- **Facilitated construction of Auditorium**
- **Facilitated renovation of main gate of the college**
- **Facilitated renovation of main building**
- **Facilitated fixing of tiles in Geography Department**
- **Conducted Antipolythene drive in the College**
- **Organized cultural program**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2016-17 *

| Plan of Action | Achievements/Outcomes |
|--|--|
| 1. Introduction of New subjects like Geo informatics, Psychology, Philosophy, BBA | Matter taken up with the competent authority. |
| 2. To enhance faculty strength(as recommended by previous NAAC accreditation report) | 26 new faculty members joined the college on permanent basis. |
| 3. To introduce PG course in Chemistry, Political science and Geography. | Board decision of DDB |
| 4. To propose automation of College Library | Action taken. About 2300 books classified. |
| 5. To make proposal for infrastructural up gradation (Auditorium/ Library Block etc.). | Construction of Library block completed. Construction of Auditorium under process. |
| 6. To increase the diversity of botanical garden. | Land was earmarked for the botanical garden and a variety of plants/herbs were planted |
| 7. To adopt some school having enrolment of backward students | Adopted Govt Middle School Lassidaban Shadimarg Pulwama having enrolment of 123 Schedule Tribe students. |
| 8. To propose renovation of main gate and main building of the College | Action taken for the same |
| 9. To organize a cultural programme | Action taken |
| 10. To conduct Antipolythene drive in the campus | Action taken |

* Academic Calendar of the year 2016-17 is attached as **Annexure-I**.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body **College Advisory Committee**

Provide the details of the action taken

The college has an Advisory Committee which is a decision-making body entrusted with framing of policies and procedures for the processes of the institution. AQAR has been placed under the Committee; the decisions taken in the IQAC are finally vetted by the committee before they are implemented.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | - | - | - | - |
| PG | - | - | - | - |
| UG | 04 | - | - | - |
| PG Diploma | - | - | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | - | - | - |
| Others | - | - | - | - |
| Total | 04 | - | - | - |
| Interdisciplinary | - | - | - | - |
| Innovative | - | - | - | - |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The college has introduced CBCS for all programmes from the current session (17-06-2016) to provide more flexibility to the students.

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|--|
| Semester | 06 (Semesters) |
| Trimester | - |
| Annual | 04 (B. A., B.Sc., B. Com., BCA) |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

Analysis of the feedbacks appended as **Annexure-II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The institution is not directly involved with the design and development of the syllabi as the affiliating university prescribes the syllabi; however

- **The Present head of the institution (Prof. Mushtaq Ali Mir) is the member of academic council of the affiliating university. Also, some senior faculty of this college are members of the Board of Studies of the affiliating University of their respective subjects.**
- **Formal feedback from the stakeholders is collected and analysed and communicated to the University.**
- **The affiliating University revises the curriculum periodically and incorporates necessary feedback.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

| Total | Associate Professors | Asst. Professors | Professors | Others |
|-----------|----------------------|------------------|-----------------------|-------------------------------------|
| 42 | 05 | 37 | 01 (Principal) | 01 (Librarian) 01 (APTI) |

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year 2016-17

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|-----------|----------------------|---|------------|---|--------|---|-----------|-----------|
| R | V | R | V | R | V | R | V | R | V |
| 46 | 49 | - | - | - | - | - | - | 46 | 49 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

98

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------------------|---------------------|----------------|-------------|
| Attended Seminars/ Workshops | - | 01 | 01 |
| Presented papers | - | - | - |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **The college adopts student-centric training such as participative learning, experimental learning and collaborative learning modes. The teachers use ICT and e-learning resources and meaningfully incorporate them in their scheme of teaching-learning process.**
- **The College has a well-established career counseling cell since 2010. Students are supported for getting admission in various institutions outside state under Prime Minister Scholarship scheme (PMSS).**
- **The college also publishes annual magazine “Romush” which provides a platform for the students to express themselves and to improve their writing skills.**
- **The College facilitates research of faculty members under Faculty Development Program.**
- **The college collects feedback from students to improve teaching-learning process.**

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Evaluation reforms whenever introduced by the affiliating University are implemented in letter and spirit by this institution. The college evaluates the student performance in the practicals in the science subjects through sessional tests. The college maintains a record of the answer scripts, award rolls and attendance of the students in a proper way. Award sheets & answer scripts could be shown to the students, if demanded.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|--------------|--------------|------------|--------------|
| | | Distinction % | I % | II % | III % | Pass % |
| B. A | B. A | - | 22.25 | 33.82 | 0.1 | 56.17 |
| B. Sc. | B. Sc. | - | 50.92 | 23.14 | 0.1 | 74.16 |
| B. Com | B. Com | - | 20.37 | 44.45 | 0.0 | 64.82 |
| BCA | BCA | 26.31 | 60.52 | - | - | 86.84 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Contribution:

- IQAC ensures that the college publishes Prospectus and Information brochure annually to provide information to the students about various academic details.
- Admissions to professional courses are done on merit basis and the admission to other courses is done on First Come First Serve basis.
- Proper counseling is provided to the students regarding the choice of programs.
- Academic Calendar is made available at the beginning of the academic session to students.
- The cell helps in providing the teaching aids and ICT tools for smooth conduct of Teaching & Learning process.
- College has a well-established career counseling cell through which students are supported for getting admission in various institutions outside state under Prime Minister Scholarship scheme (PMSS).

Monitoring

- The Time-table Committees ensure the Classification is prepared with an aim to utilize the available resources optimally, and IQAC ensures the time table is followed with regularity and punctuality.
- A well established feedback mechanism has been put in place by the cell; through which the process is evaluated on exhaustive list of parameters recorded on a questionnaire containing open and close ended questions which cover the set parameters to the maximum possible extent.
- The feedback is collected in a free, fair and confidential manner, by the designated teams from the students.
- The college evaluates the student performance in the practicals in the science subjects through sessional tests. The college maintains a record of the answer scripts, award rolls and attendance of the students in a proper way. Award sheets & answer scripts could be shown to the students, if demanded.

Evaluation:

- The method in vogue in the college to monitor the achievement of learning outcomes is the scores obtained by the students in the terminal exams. These scores as well as the overall pass percentage of students is seriously perused by the Result Evaluation committee of the college. This committee maintains a register about the students' performances in the examination. As such, this document acts as an academic thermometer which gauges the progress of the college on the learning outcome front. On the basis of performance of students in the internal sessional tests in practicals, academically weak students are given additional attention and guidance. Irregular students and slow learners are provided counseling, and at times their parents are called in the college.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 02 |
| UGC – Faculty Improvement Programme | 02 |
| HRD programmes | |
| Orientation programmes | 06 |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | - |
| Others | - |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 26 | 07 | - | 55 (Local Fund Employee) |
| Technical Staff | 03 | - | - | 03 |

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The Research Committee and the IQAC is functional in the institution to promote research related activities. The college encourages the staff members to conduct research in their interested fields by sanctioning paid leave and facilitating faculty development fellowship. The college provides researchers access to library, internet etc. for the literature survey.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|-----------|-----------|
| Peer Review Journals | 13 | 04 | 01 |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings | - | - | - |

3.5 Details on Impact factor of publications:

Range **0.1-4.5** Average **2.5** h-index **1-6** Nos. in SCOPUS **13**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | Nil | Nil | Nil | Nil |
| Minor Projects | Nil | Nil | Nil | Nil |
| Interdisciplinary Projects | Nil | Nil | Nil | Nil |
| Industry sponsored | Nil | Nil | Nil | Nil |
| Projects sponsored by the University/ College | Nil | Nil | Nil | Nil |
| Students research projects <i>(other than compulsory by the University)</i> | Nil | Nil | Nil | Nil |
| Any other(Specify) | Nil | Nil | Nil | Nil |
| Total | Nil | Nil | Nil | Nil |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | - | - | - | - | - |
| Sponsoring agencies | - | - | - | - | - |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year 2016-17

| Total | International | National | State | University | Dist | College |
|-----------|---------------|---------------------|-------|------------|------|---------|
| 04 | - | 04 (UGC-FIP) | - | | - | - |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

| | | | | | |
|------------------|--------------------------------|---------------|---------------------------------|-----------|--------------------------------|
| University forum | <input type="text" value="-"/> | College forum | <input type="text" value="05"/> | | |
| NCC | <input type="text" value="-"/> | NSS | <input type="text" value="03"/> | Any other | <input type="text" value="-"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **One Day Camp at adopted school (Lassidaban Shadimarg Pulwama), J&K India having enrolment of 123 schedule tribe students.**
- **Organized One Day Camp at adopted school (Lassidaban Shadimarg Pulwama)**
- **Organized Cultural programme in the College**
- **Conducted Antipolythene drive in the campus.**
- **Organized seminar lecture on BETI BACHAW BETI PADHAW**

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------------------|---------------|----------------|----------------------|
| Campus area | 33356 sq. mt. | NIL | - | 33356 sq. mt. |
| Class rooms | 28 | NIL | - | 35 |
| Laboratories | 16 | NIL | - | 16 |
| Seminar Halls/Conference halls | 01 | NIL | - | 02 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | NIL | NIL | - | NIL |
| Any other | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | NIL | NIL | | NIL |
| Classrooms with LCD facilities | 03 | 01 | Govt. | 04 |
| Classrooms with Wi-Fi/ LAN | 03 | 01 | Govt. | 04 |
| Seminar halls with ICT facilities | 11 | NIL | - | 11 |
| Video Centre | 01 | NIL | - | 01 |

4.2 Computerization of administration and library

Administration: The College has done away with the old manual system of working in the office. The college administrative block has been by & large computerized and all the office work is done on computers. The administrative staff has received formal training in this regard.

Library: The College has PARTIAL MIS for library. The partially automated Library helps to search the books online for quick access. The Management Software (SOUL) is user friendly and designed to take care of all the administrative and management functions of the Library. It organizes and manages the information of books, articles, journals and circulation in most effective manner. About 23000 books have been classified.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|---|--------------|-------------|-------------|--------------|--------------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 21847 | 42.59 | 1521 | 6.93 | 23368 | 49.52 |
| Reference Books | 1520 | 5.28 | 31 | 0.27 | 1551 | 5.55 |
| e-Books | - | - | - | - | - | - |
| Journals | - | - | - | - | - | - |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | - |
| Others (specify) | Server: 01 Computer: 05 Barcode Printers: 01 Barcode Scanner: 03 UPS: 01 Printer: 01 | | | | | 7.90 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available band width (MGBPS) | Others |
|----------|-----------------|---------------|-----------|------------------|------------------|-----------|-------------|------------------------------|--------|
| Existing | 120 | 53 | 20 | 22 | 05 | 05 | 15 | 2 MBPS | - |
| Added | - | - | - | - | - | - | - | - | - |
| Total | 120 | 53 | 20 | 22 | 05 | 05 | 15 | 2 MBPS | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The College provides the computer and Internet facilities at browsing centre via wifi within the campus.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|---------------------|
| i) ICT | - |
| ii) Campus Infrastructure and facilities | 143.45 lakhs |
| iii) Equipments | - |
| iv) Others | - |
| Total : | 143.45 lakhs |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Publicity of student-centric schemes and programs through prospectus, notice boards, Website, print media, social networks, public broadcasts etc.**
- **Sign Boards for easy accessibility to various services on College Campus**
- **Constitution of Scholarship Committees to cater to different sections of student community like minority, reserved category etc.**
- **Establishment of Grievance Redressal Cell for addressing the issues confronted by the students.**
- **Women Development Committee for girl students.**
- **Well established IT & Students Support Centre with dedicated IT infrastructure and manpower which acts as an interface between the University and the College; for all the eligibility, admission, registration, examination, evaluation, migration, transfer related matters.**
- **Career Counseling Cell; which conducts a large number of campus placement drives in collaboration with Udaan and MNCs for training and placement.**

5.2 Efforts made by the institution for tracking the progression

- **Feedback from students.**
- **The method in vogue in the college to monitor the achievement of learning outcomes is the scores obtained by the students in the terminal exams. These scores as well as the overall pass percentage of students is seriously perused by the Result Evaluation committee of the college. This committee maintains a register about the students’ performances in the examination. As such, this document acts as an academic thermometer which gauges the progress of the college on the learning outcome front.**

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-------------|----|--------|--------|
| 5019 | - | - | - |

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

| | No | % |
|-----|-------------|--------------|
| Men | 2908 | 57.93 |

| | No | % |
|-------|-------------|--------------|
| Women | 2111 | 42.06 |

| Last Year ((2015-2016) | | | | | | This Year(2016-17 | | | | | |
|------------------------|----|----|-----|-----------------------|-------|-------------------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 4567 | - | 25 | 236 | 11 | 4839 | 4702 | - | 43 | 269 | 05 | 5019 |

Demand ratio

2:1

Dropout %

0.008

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET

-

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

UPSC

-

Others (PG)

10

5.6 Details of student counselling and career guidance

The Career Counseling Cell of the College conducted counselling and career guidance for the students as:

- **Verification of the students to get admission in engineering, medical courses in India through PMSSS**

No. of students benefitted

5.7 Details of campus placement

213

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| NIL | NIL | NIL | NIL |

5.8 Details of gender sensitization programmes

- **Organized seminar lecture on BETI BACHAW BETI PADHAW**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|-----------------|
| Financial support from institution | 161 | 161000/= |
| Financial support from government (Post Matric Scholarship) | 07 | 42000/= |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | | - |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Canteen Facility, Heating arrangement**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To strive for nurturing morally upright, socially sensitive, economically independent & educationally enlightened human resource.

MISSION

The institution shall continue to focus on creating student- centric & eco- friendly atmosphere all along the campus & concentrate upon resolving burning national issues like un-employment, women empowerment etc. The institution shall continue to fulfil its social obligations viz. eradication of illiteracy & social evils besides service to common masses through its outreach programmes by involving voluntary groups & clubs. There shall be unabated efforts to improve & refine the infrastructure & man- power resources to earn “potential for excellence” for the institute.

6.2 Does the Institution has a management Information System

The College has PARTIAL MIS for library. The partially automated Library helps to search the books online for quick access. The Management Software (SOUL) is user friendly and designed to take care of all the administrative and management functions of the Library. It organizes and manages the information of books, articles, journals and circulation in most effective manner. About 2300 books have been

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is framed by the affiliating university, and the college on its own frames the time table in such a way that this curriculum gets completed within stipulated time in each subject as recommended by the UGC. The college Principal monitors the implementation of the time table in letter & spirit. Though institution is an affiliating one, it takes pride in contributing to the development of curricula. Faculty members are members of **Boards of Studies** constituted by the university to frame the syllabus. The college faculty suggest changes in the curriculum through the competent board on the basis of feedback sought from various stakeholders through frequent interactions with them and also on the basis of day – to – day developments taking place in various fields of study in the outside world. The objectives of curriculum whatsoever are achieved in the course of implementation by conducting theory classes, practicals in the laboratories and taking students to subject tours. Thus student knowledge and capabilities are augmented by field trips / subject tours, practical lab. work etc. Moreover, the college has separate examination committee headed by College Examination Coordinator to conduct the examination as and when notified by the affiliating university.

6.3.2 Teaching and Learning

Use of modern teaching aids and tools like computers, audio-visuals, multimedia, internet and other information/ materials give the students a taste of effective learning. Computer assisted learning has been introduced in some departments. Facilities such as LCD projector, Computer, internet are being used for teaching and learning in various departments of college. NPTEL in the form of EDUSAT and open –educational resources in the form of IGNOU and Kashmir University Distance Education Programme has helped the students to keep pace with modern technology in the teaching – learning process. Use of ICT in the teaching learning process has been promoted during the last few years as vindicated by the eleven ICT facility Class rooms and three smart classrooms.

6.3.3 Examination and Evaluation

The University is putting code numbers on the answer scripts of the students in order to keep their roll numbers a guarded secret. In addition, the affiliating university has introduced **bar codes** on OMR sheets used for conducting multiple choice question papers. The college encourages and guides students to apply for photo copy of answer scripts and re-evaluation of received answer script.

6.3.4 Research and Development

The Research Committee and the IQAC is functional in the institution to promote research related activities. The college encourages the staff members to conduct research in their interested fields by sanctioning paid leave and facilitating faculty development fellowship. The college provides researchers access to library, e-resources etc. for the literature survey.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library working hours are extended to suit students requirements. The library is partially Automated using Library Management Software (SOUL) having 6 computers including the server, 01 barcode printer and 03 barcode scanners. The college encourages the extensive use of ICT computer-aided teaching/learning materials. Some departments and class rooms are provided with LCD projectors, desktop computers and peripherals. We have 11 ICT enabled class rooms and 3 smart class rooms to facilitate the teacher learning process.

6.3.6 Human Resource Management

Firstly new recruits are mentored by senior faculty. Regular feedback of faculty by students is obtained and then acted upon accordingly to make the faculty more sensitive. The institution also encourages the faculty to attend seminars, present papers, participate in refresher /orientation courses at different universities. Duty leave is also granted for faculty presenting papers at conferences. In addition the college encourages faculty members to carry out research/Ph.D under Faculty Development program.

6.3.7 Faculty and Staff recruitment

The Faculty and Staff recruitment is decided by the state government.

6.3.8 Industry Interaction / Collaboration

J&K Bank Ltd. Installed an ATM in the campus. The placement agencies like UDAAN and Future Group organize a number of programmes in the college in connection with the employment drive in the Valley.

6.3.9 Admission of Students

The University of Kashmir (to which the college is affiliated) gives publicity to the admission process to various U.G courses through its website and newspapers. The college also gives publicity to the admission process through its website (www.dcpulwama.edu.in), advertisement in leading local dailies/local T.V channels. The prospectus is also published which contains detailed information about the courses and subject combinations offered by the college. It is made available to the students against a nominal cost. For Science courses the admission is made on the basis of merit in the qualifying examination as per the Kashmir University norms and the cut-off percentage for general category students is minimum 45% and for backward classes is minimum 40% . There is no cut-off percentage for admission to arts degree courses. The admission to BCA course is given by the University of Kashmir on merit basis. The process of admission is fully computerized. College level Admission Committee constituted by the college Principal monitors the admission process and student profiles annually. The admission process is as a routine thoroughly reviewed by this committee under the guidance of the Principal at the onset of admission every year.

6.4 Welfare schemes for

| | |
|---------------------|---|
| Teaching | GPF, NPS and Medical Insurance, SLI, medical leave and earned leave, maternity leave for female employees, paternity leave for male employees, Janta Insurance Policy, Loan Facility, Medical Reimbursement |
| Non teaching | GPF, NPS and Medical Insurance, SLI, medical leave and earned leave, maternity leave for female employees, paternity leave for male employees, Janta Insurance Policy, Loan Facility, Medical Reimbursement |
| Students | Beti Bachao Beti Padao, Financial Aid/ Post Matric Scholarship, Poor Fund, Medical facility available. Exemption of Examination Fee for orphans and Physically Challenged Students by the affiliating University |

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | - | No | - |
| Administrative | No | - | No | - |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Evaluation reforms whenever introduced by the affiliating University are implemented in letter and spirit by this institution. The college evaluates the student performance in the practicals in the science subjects through sessional tests. The college maintains a record of the answer scripts, award rolls and attendance of the students in a proper way. Award sheets & answer scripts could be shown to the students, if demanded.
- Introduction of OMR in the examination is also in pipeline.
- De-centralization of the evaluation process has also been started as part of the reforms to accelerate the result declaration process.
- Online submission of practical awards is also a part of the reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

- **Developed Cultural and Heritage Museum in the College**

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **To encourage plastic free campus, canteens authorities are instructed to limit the sale of items in plastic containers/bags.**
- **Awareness in classrooms and campus by teachers.**
- **Regular Cleanliness drives at college level.**
- **Energy conservation by using CFL and LED bulbs.**
- **Hazardous waste management: Most of the waste is collected by the District Municipal Committee for disposal. However the biodegradable waste like plant leaves etc. is used as manure for the plants and trees of the college campus.**
- **Maintaining the Botanical Garden.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Proposed PG course for Chemistry, Political Science and Geography**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Please see Annexure III

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. TITLE OF THE PRACTICE

Adoption of school (at Lassidaban Shadimarg, Pulwama) enrolling only schedule tribe students (Gujjar and Bakerwal students) for their enhanced infrastructure and academic development.

2. TITLE OF THE PRACTICE

Environmental protection

Details are given as Annexure IV

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **Awareness in classrooms and campus by teachers.**
- **Regular Cleanliness drives at college level.**
- **Maintaining the Botanical Garden.**
- **Organized Antipolythene Drive in the College**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

NIL

8. Plans of institution for next year

To Organize various Extension activities

- An Intra-college Symposium on “Growing Menace of Drug Addiction among youth”
- Science and Education Outreach 2017-an interaction with young scholars doing their research in reputed institutions in India and abroad.
- Two -day National Seminar on Relation between Noble Quran and Arabic language :Revelation,Recitation and Translatability.
- One-day Workshop on Creative Writing.
- One-day Seminar on Satire-A Biting Literary Genre
- 2-day Workshop on Developing Reading and Writing Skills

To Organize various Sports activities

- Inter Class Intramural Tournaments
- To participate in different Tournaments at different levels

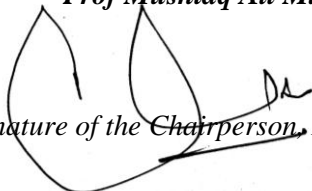
Infrastructure Development

- To process further the construction of Auditorium
- To build further Furniture

Dr. Mohammad Amin Mir


Signature of the Coordinator, IQAC

Prof Mushtaq Ali Mir


Signature of the Chairperson, IQAC

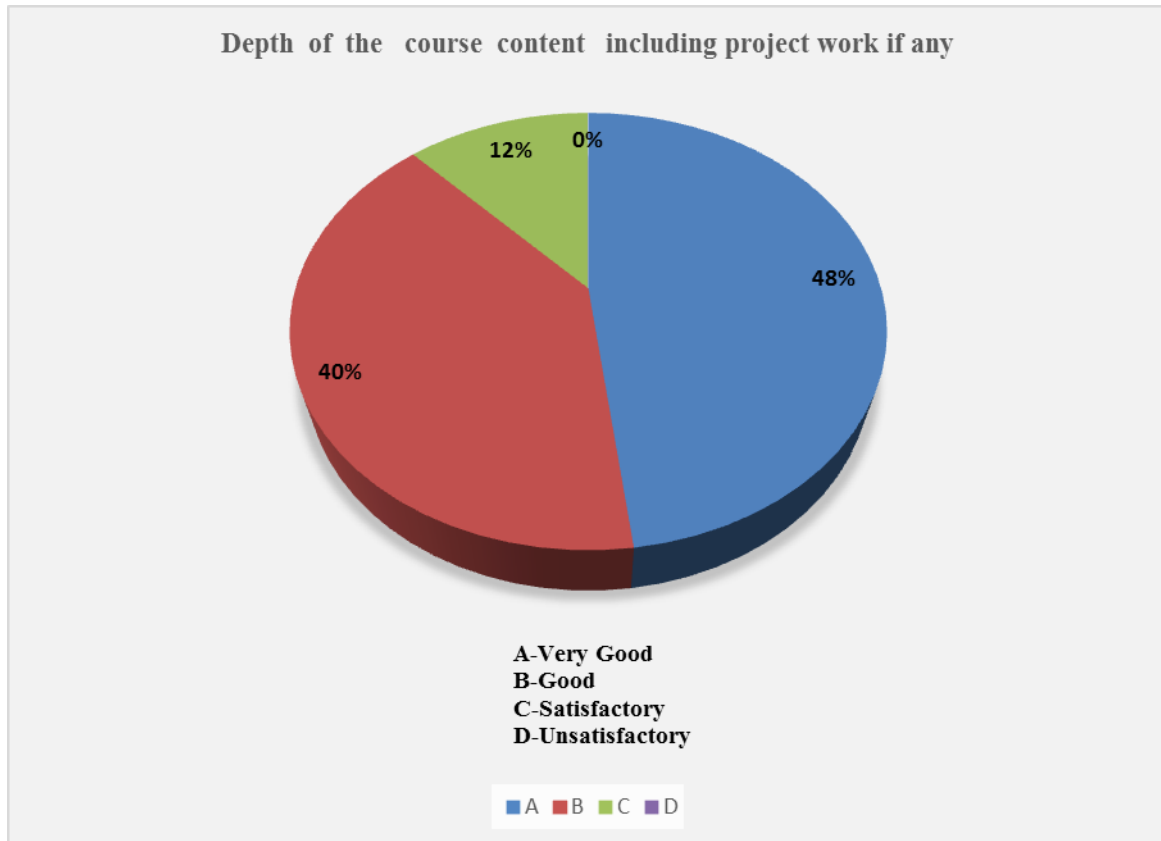
Govt. Degree College Pulwama

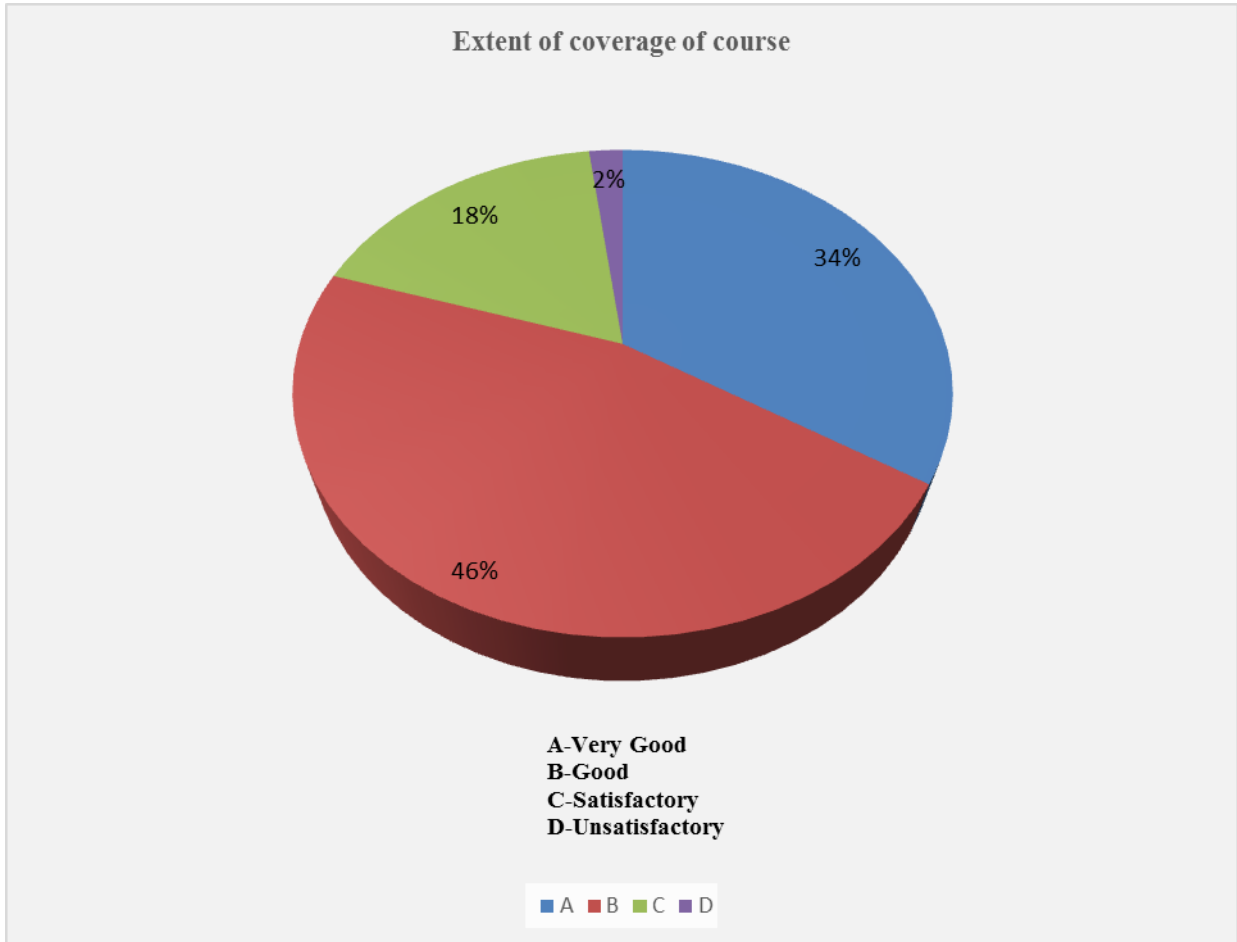
(Academic/Activity Calendar 2016-17)

| Month | Activity |
|----------------|--|
| March | Admission 1 st Semester |
| | Welcome to new comers |
| | Framing Time Table |
| | Start of Class work |
| April | Enrollment in NSS, NCC and Sports |
| | Earth Day Celebration |
| May | College Road Race/Cycle Race |
| | World Health Day |
| | 1 st Semester Internal Assessment |
| June | Naat Competition/Seerat Conference |
| | Special Camp for NSS Volunteers |
| | Red Cross Day, Cultural Program |
| | 1 st Semester Examination |
| July | Environmental Week |
| | Science Quiz |
| | College Picnic |
| | Inter-College Debate |
| August | Trekking/Hiking |
| | Subject Tours |
| | Special Camp for NSS Volunteers |
| September | Teachers Day Celebrations |
| October | Annual Sports Day |
| | Red Cross Day |
| November | Annual Day |
| | Farewell to Outgoing Students |
| December | Semester and Annual Examination. |
| January-2017 | Winter Vacation |
| Feberuary-2017 | Winter Vacation |
| March-2017 | Antipolythene Drive/Cleanliness Drive |

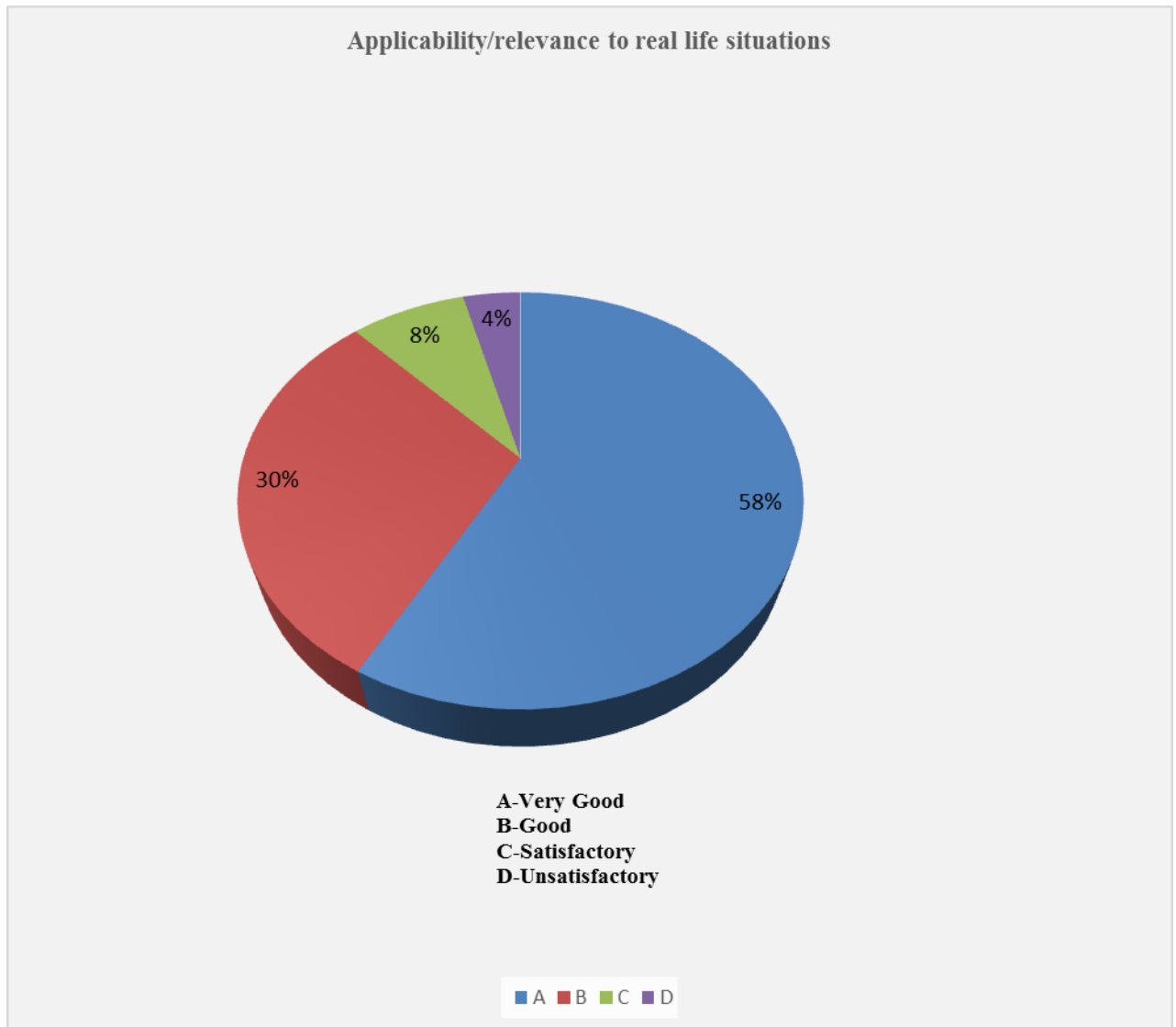
Govt. Degree College Pulwama

Student feedback on Course



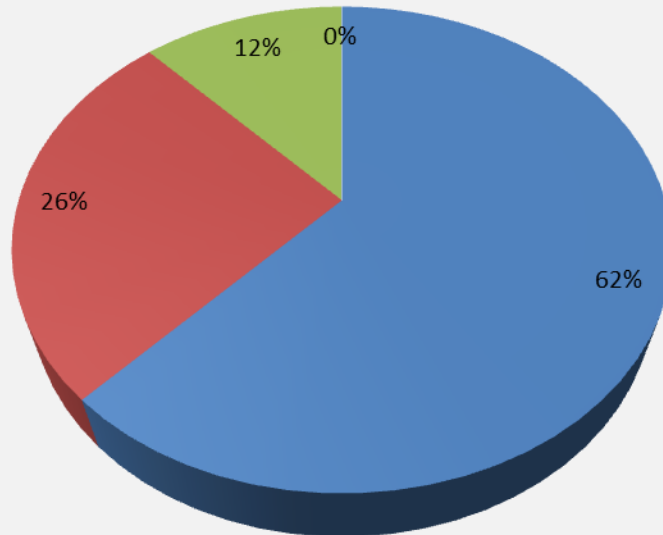


Student feedback on Course



Student feedback on Course

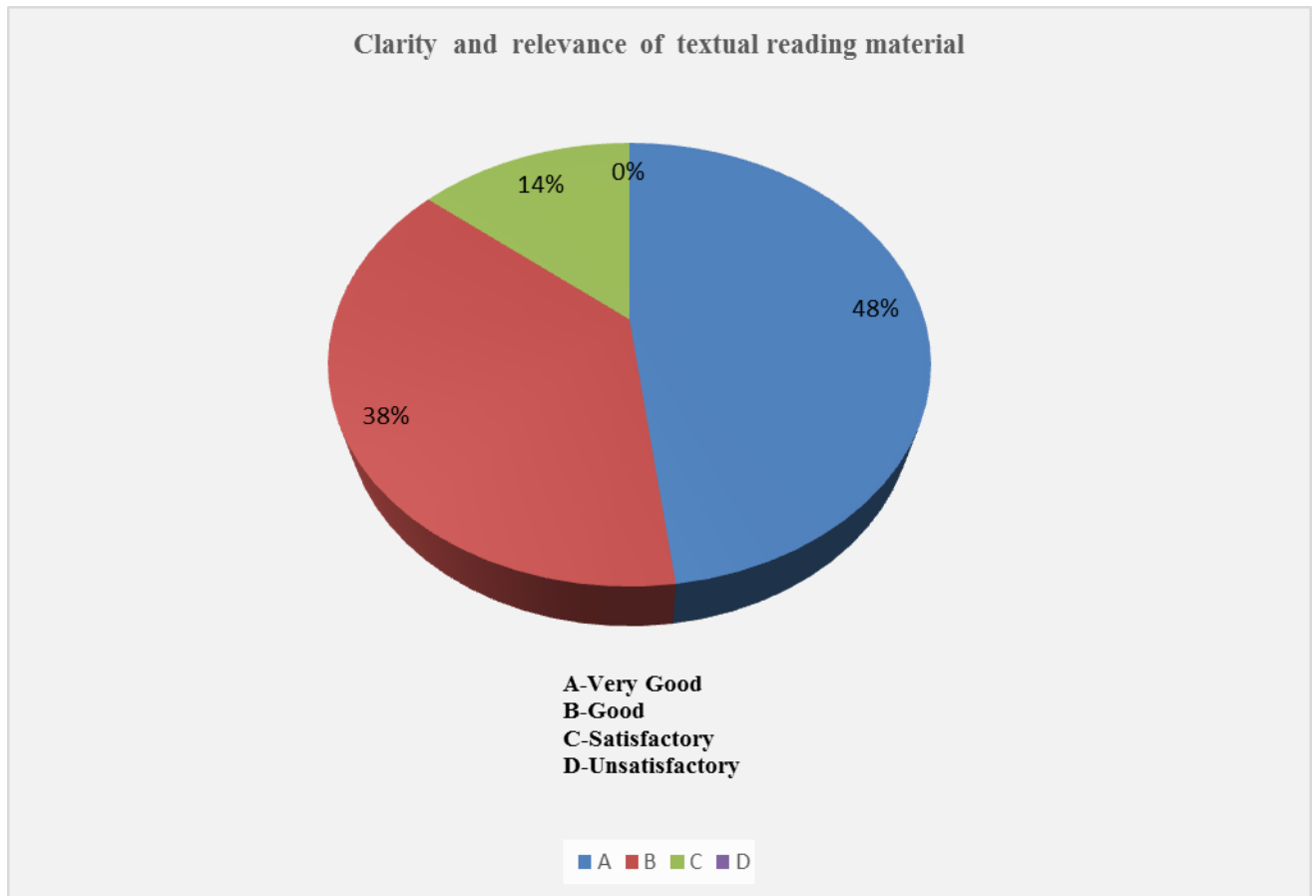
Learning value (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives)



A-Very Good
B-Good
C-Satisfactory
D-Unsatisfactory

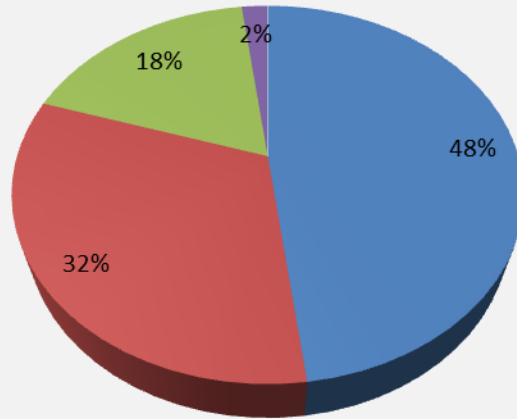
■ A ■ B ■ C ■ D

Student feedback on Course



Student feedback on Course

Relevance of additional source material (Library)

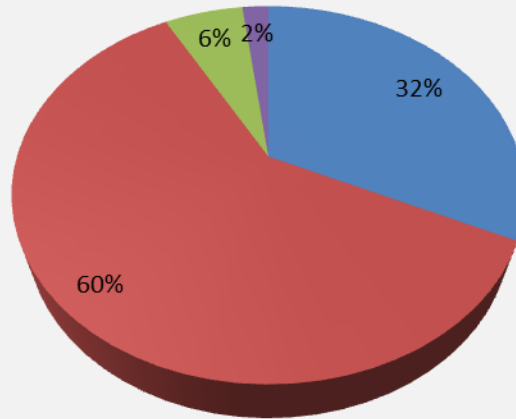


A-Very Good
B-Good
C-Satisfactory
D-Unsatisfactory

■ A ■ B ■ C ■ D

Student feedback on Course

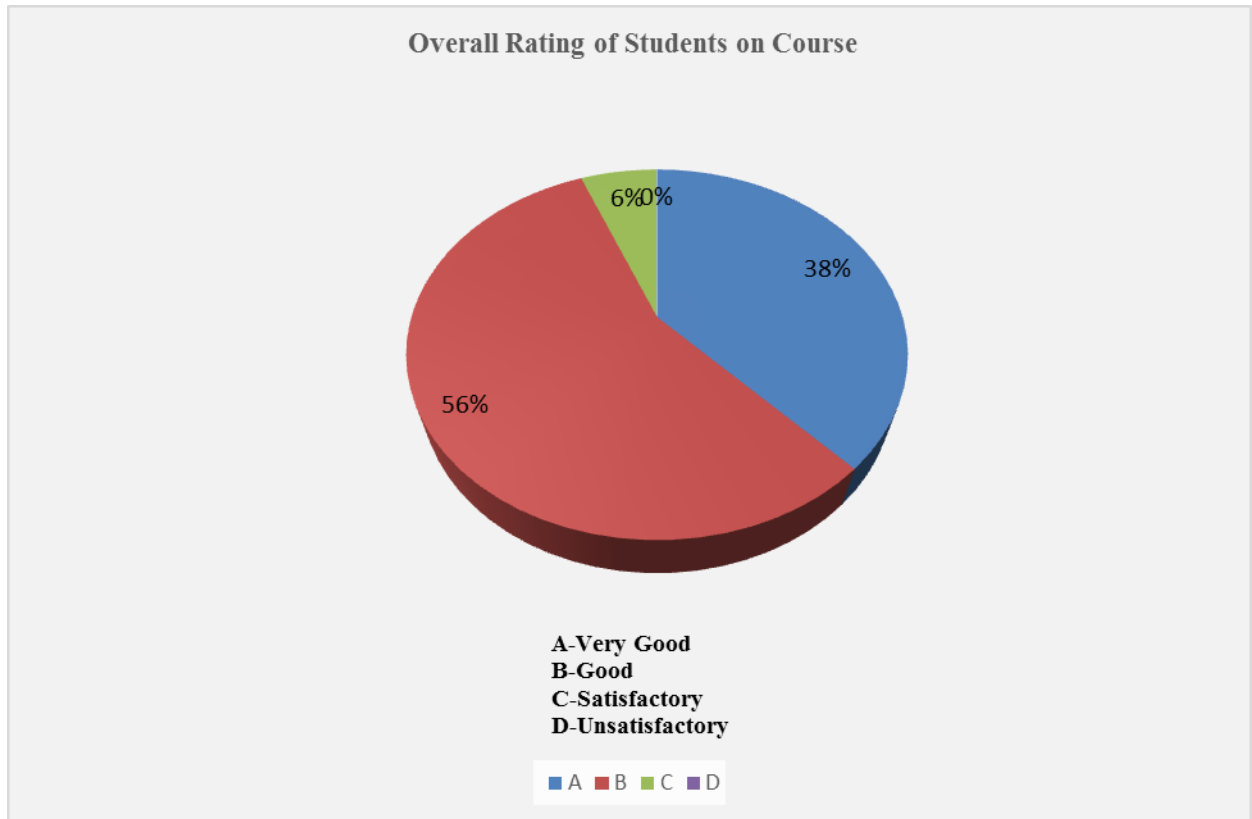
Extent of effort required by students



A-Very Good
B-Good
C-Satisfactory
D-Unsatisfactory

■ A ■ B ■ C ■ D

Student feedback on Course

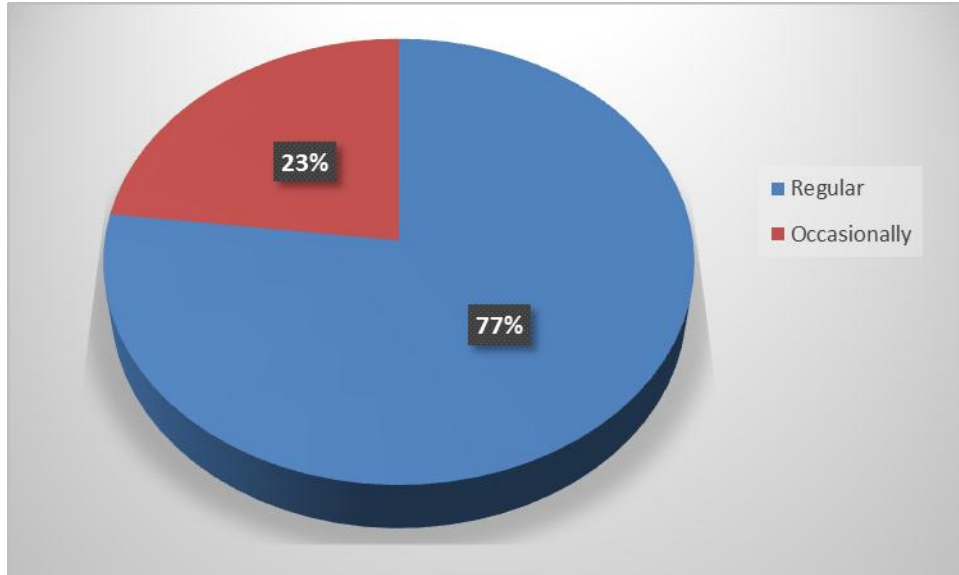


Annexure IIb

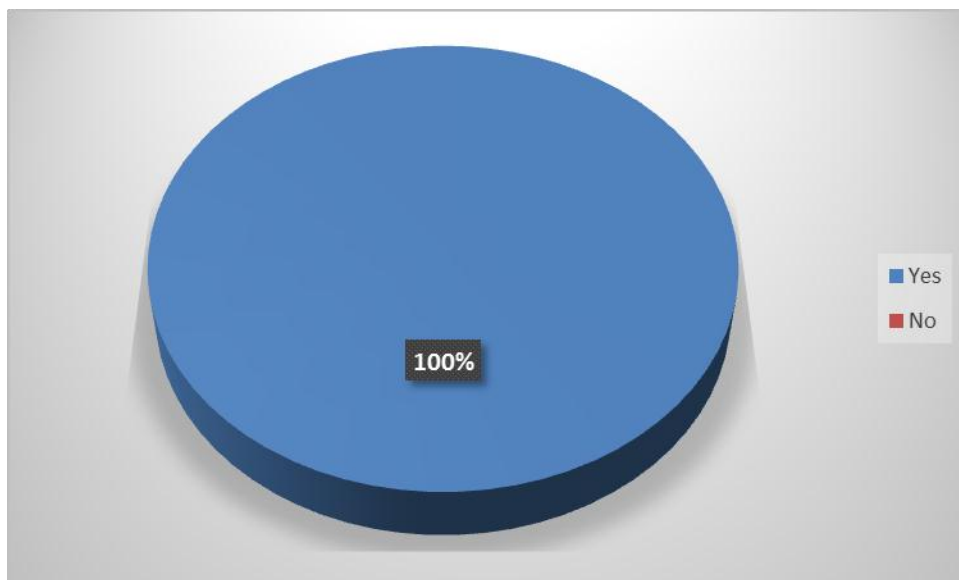
Student Feedback on Institution

LIBRARY

1. How often do you visit the Library

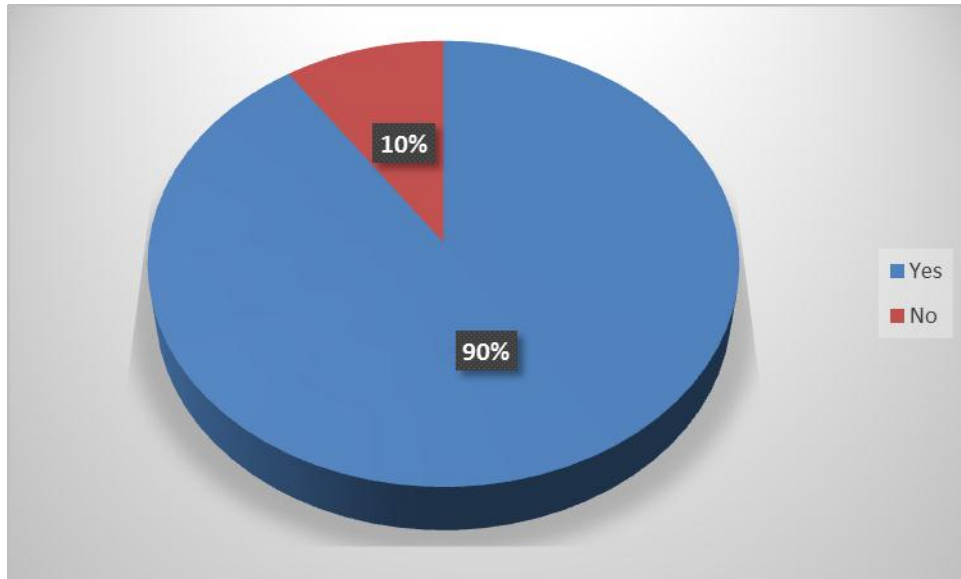


2. Are the required number of titles in your Subject available in the Library

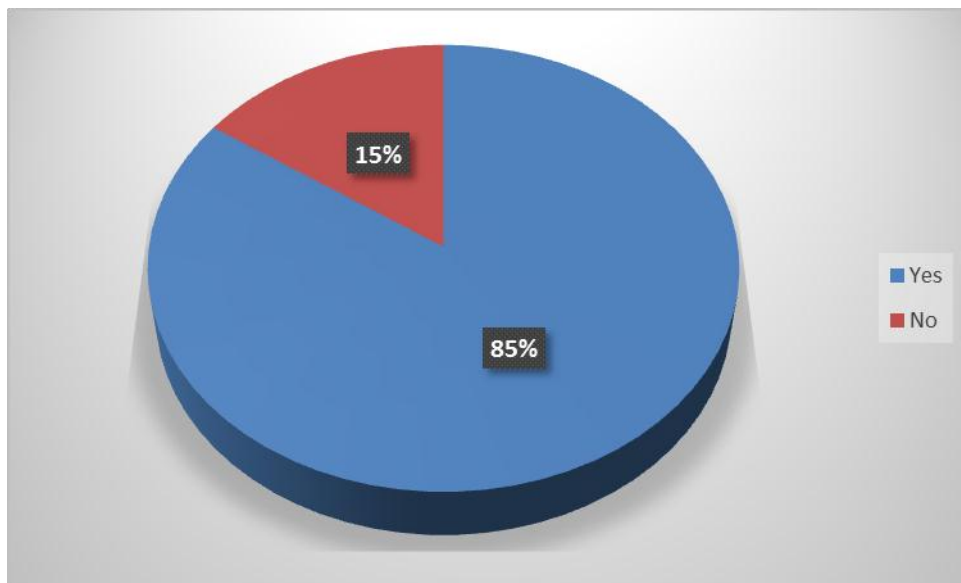


Student Feedback on Institution

3. Are you satisfied with the cataloguing and arrangement of books in the Library

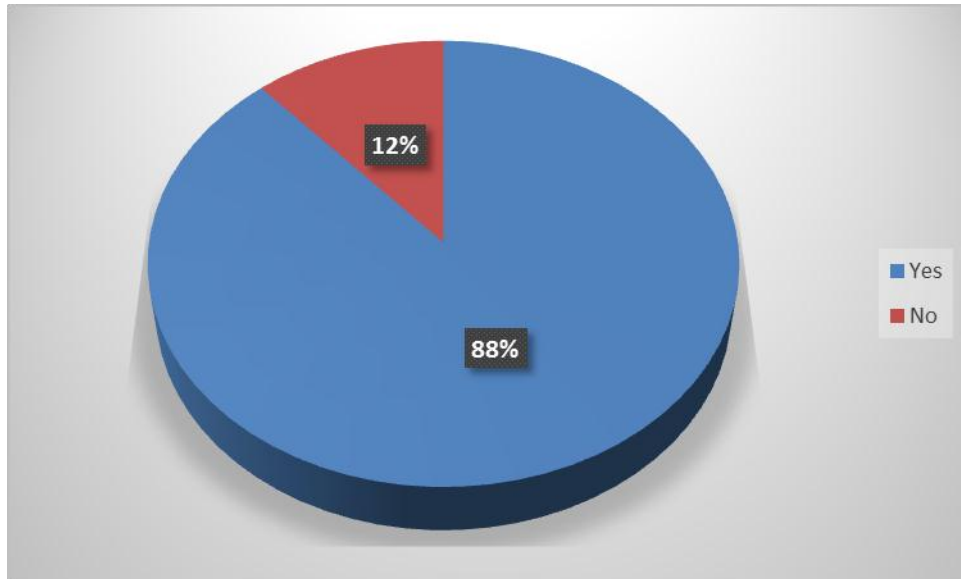


4. Are you satisfied with the available Reading space in the Library

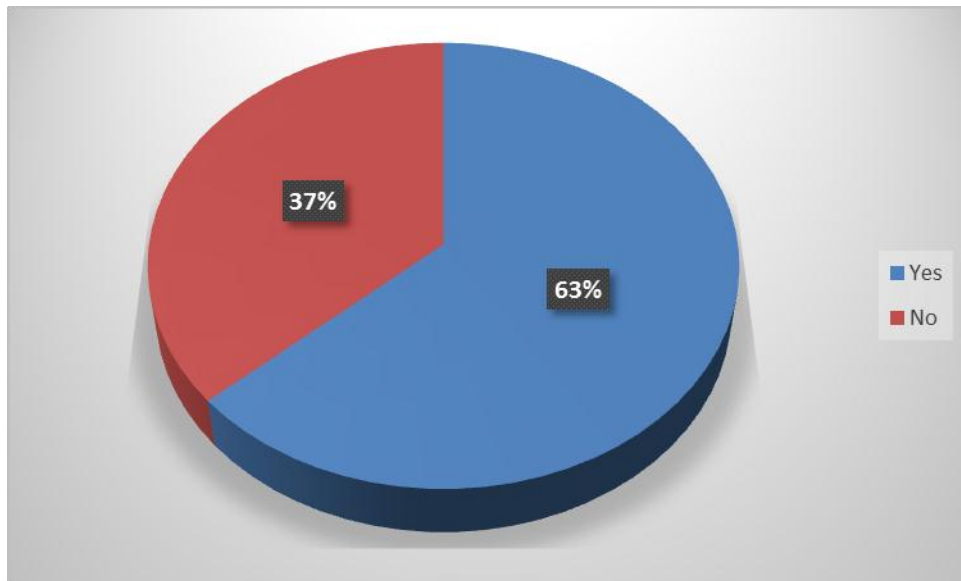


Student Feedback on Institution

5. Are the Library Staff co-operative and helpful



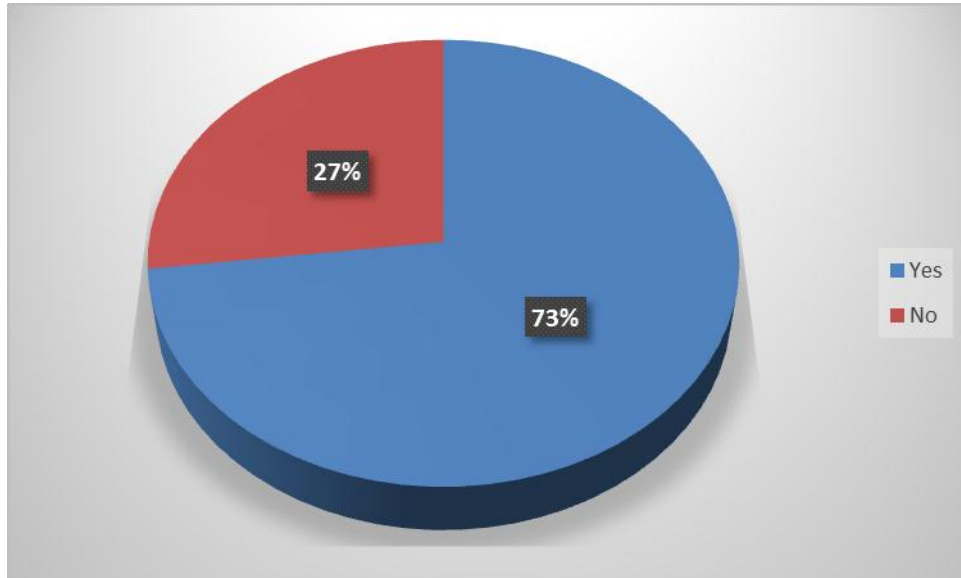
6. Are you able make use of Xerox facility in the Library



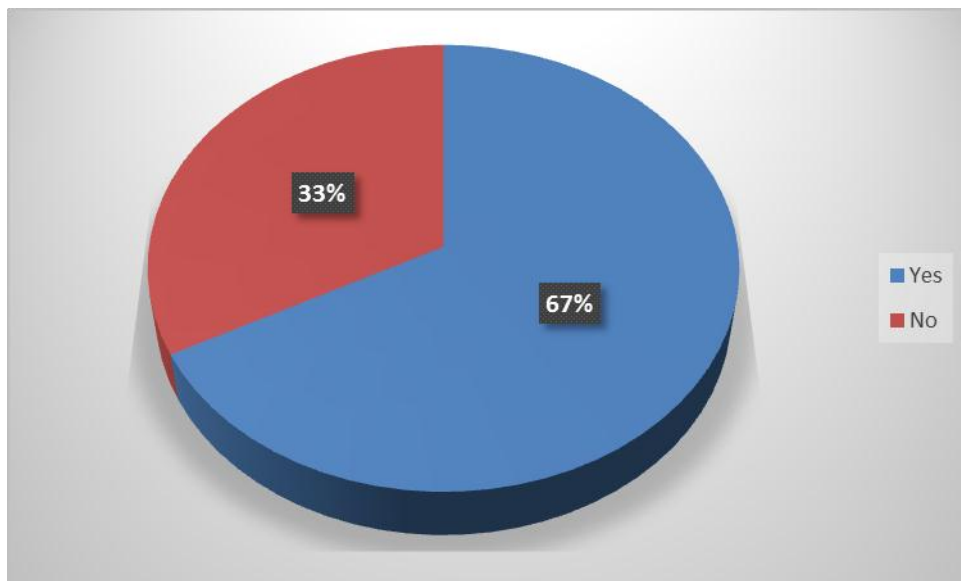
Student Feedback on Institution

INTERNET CENTRE

7. Are you able to access Internet Centre as and when you require

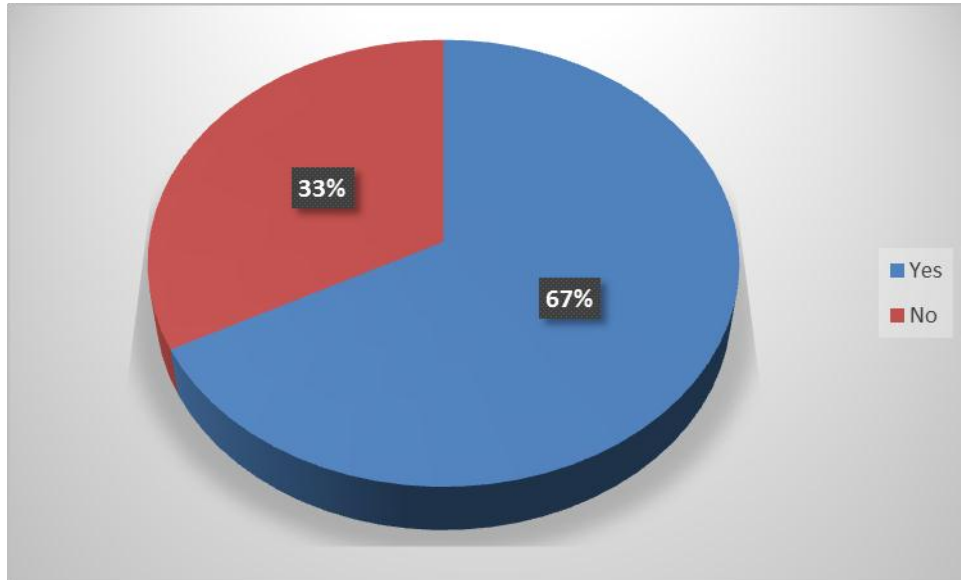


8. Are you making use of educational online resources

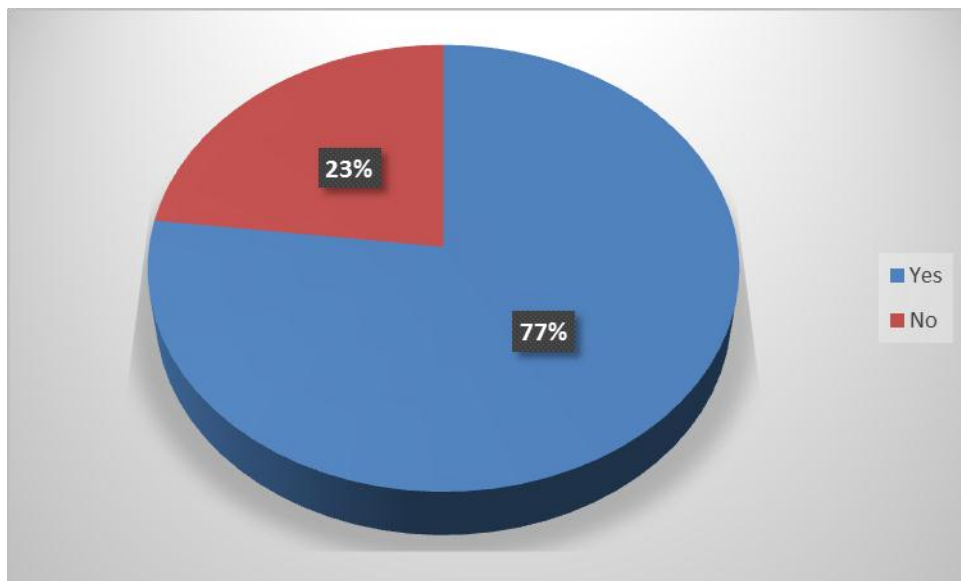


Student Feedback on Institution

9. Are there enough number of nodes Available in the Internet Centre



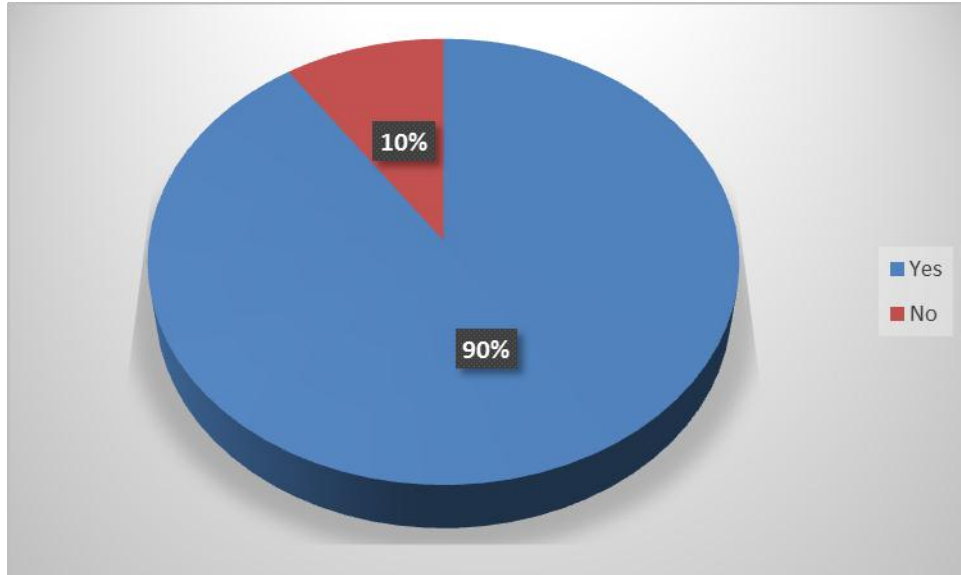
10. Are the Net centre staff co-operative and helpful



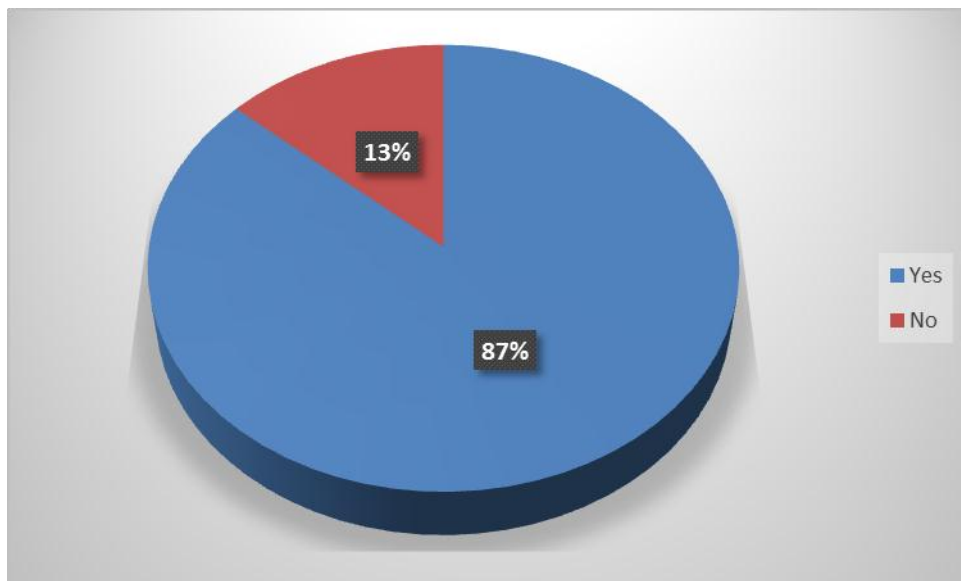
Student Feedback on Institution

ADMINISTRATION

11. Is the Departmental office helpful in administrative matters

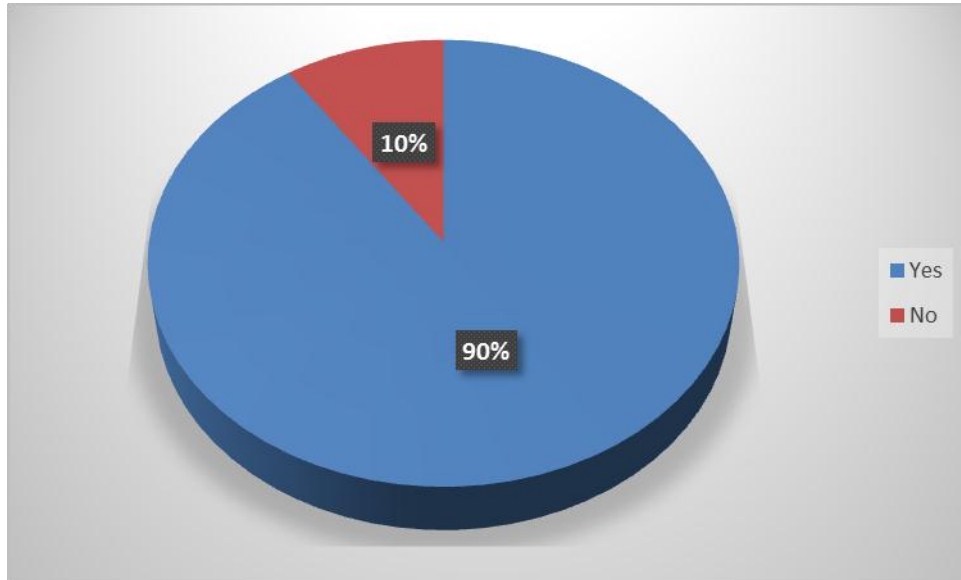


12. Do you receive the Mark statements in time

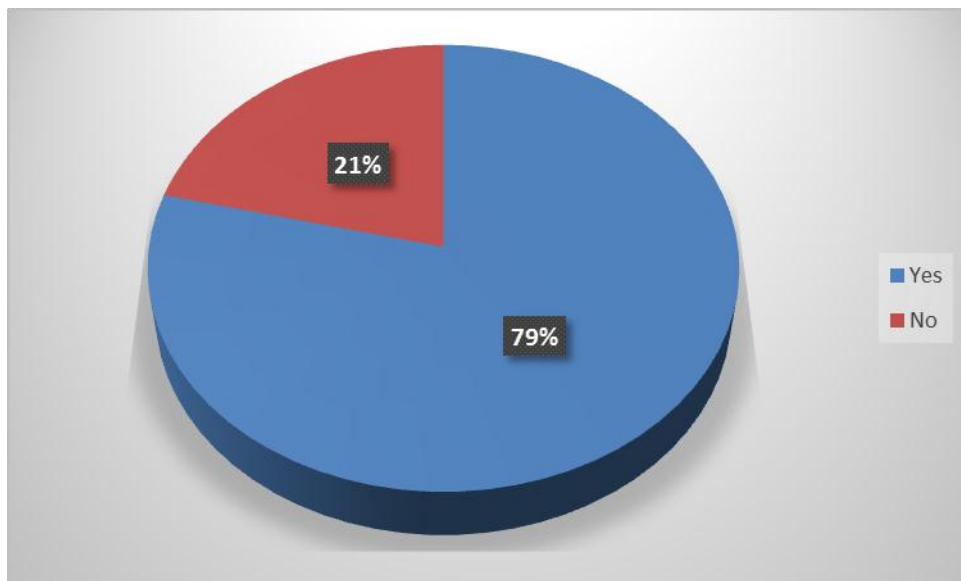


Student Feedback on Institution

13. Are there enough clean class rooms available in the Department

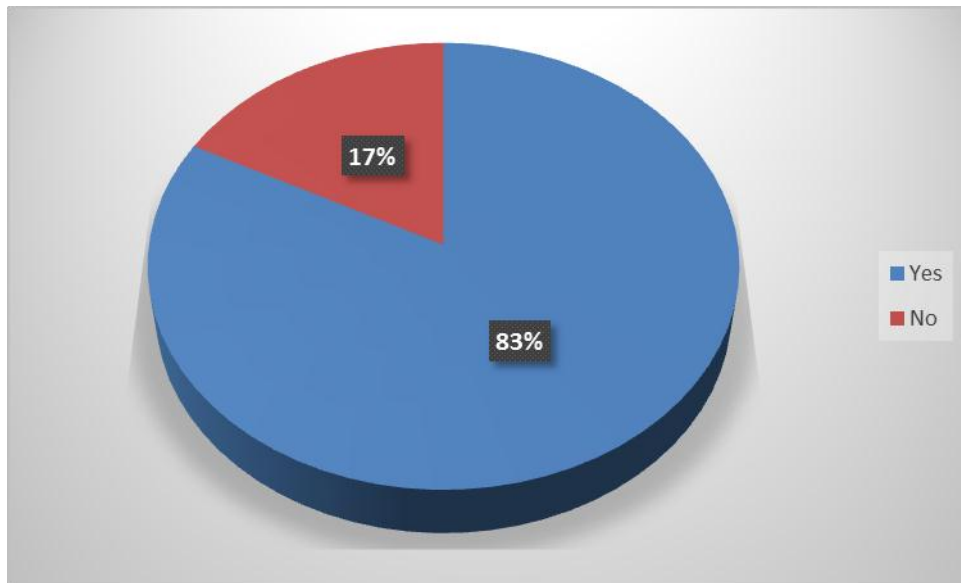


14. Are the toilets cleaned properly

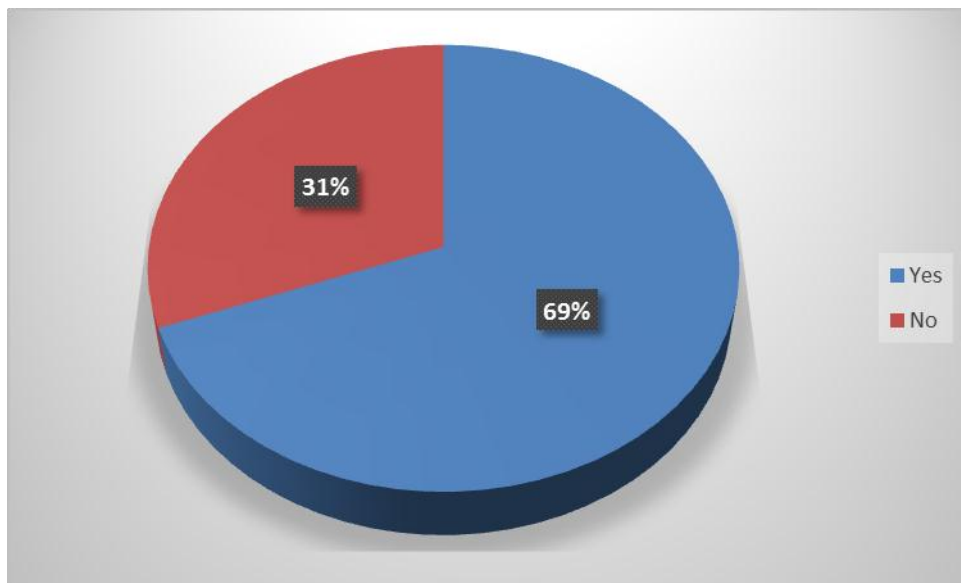


Student Feedback on Institution

15. Are you provided with enough drinking water

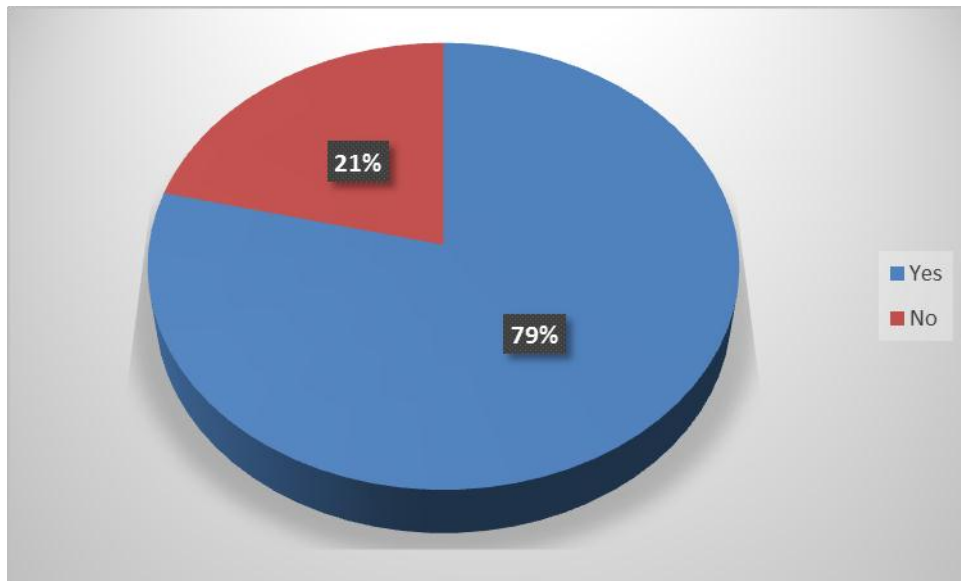


16. Are you happy with the food served in the present canteen

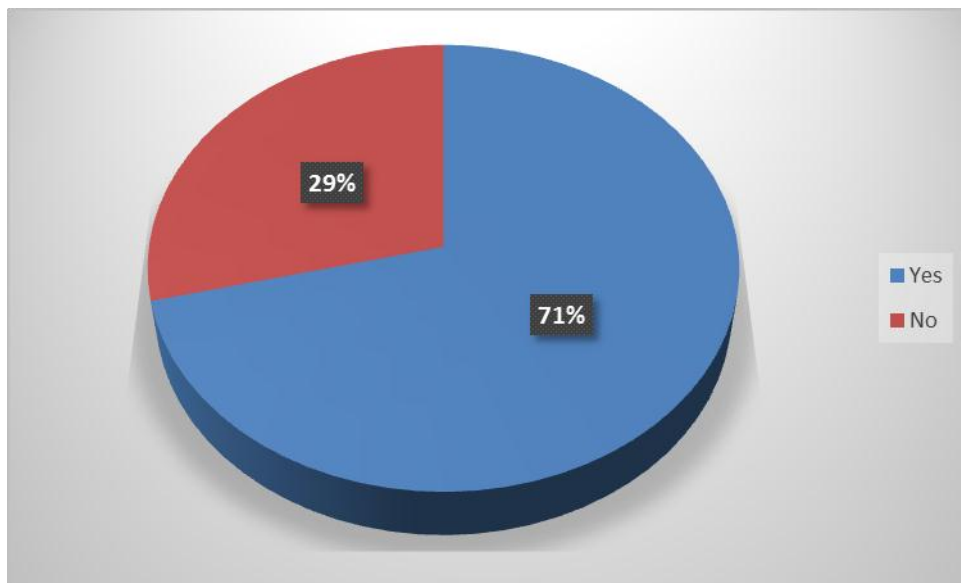


Student Feedback on Institution

17. Is Dean Student's welfare dean office helpful to you

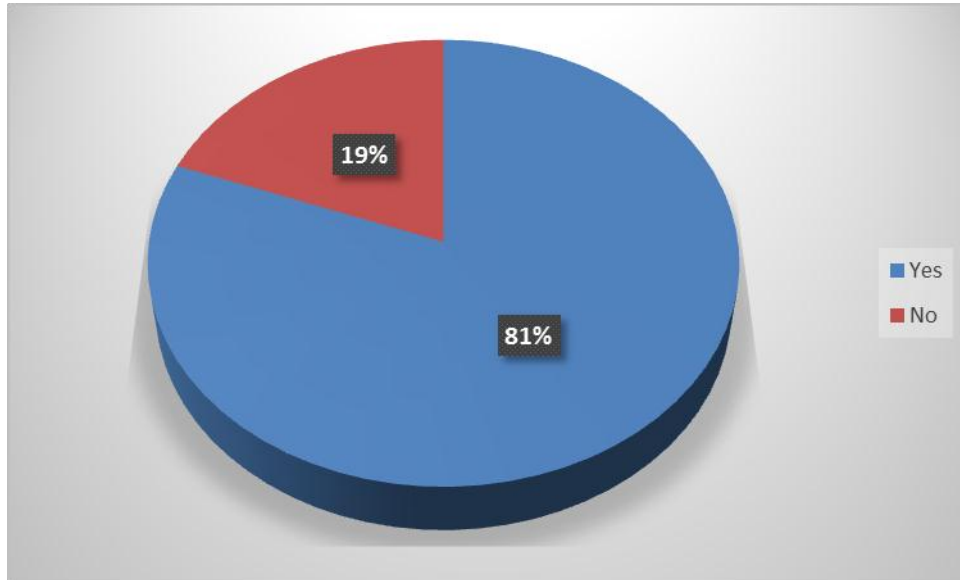


18. Do you think that your grievances are Redressed when Green box is used

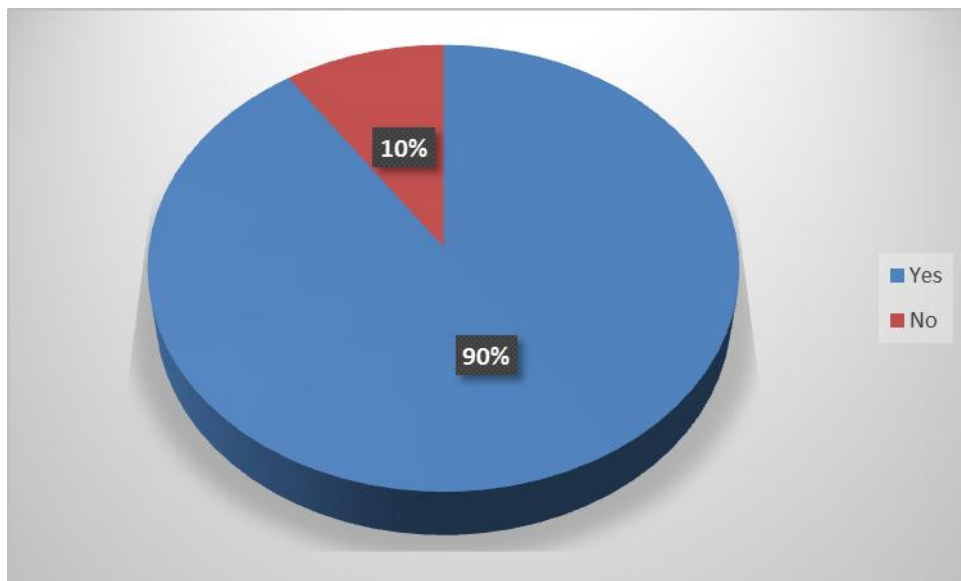


Student Feedback on Institution

19. Are you aware of the functioning of a placement cell in our College

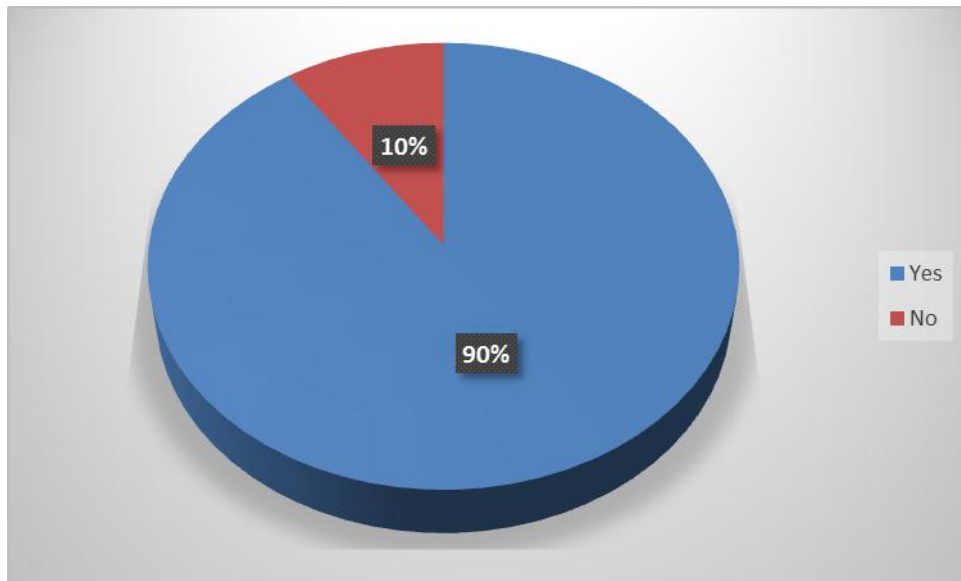


20. Are the Lab. Equipments is proper working conditions

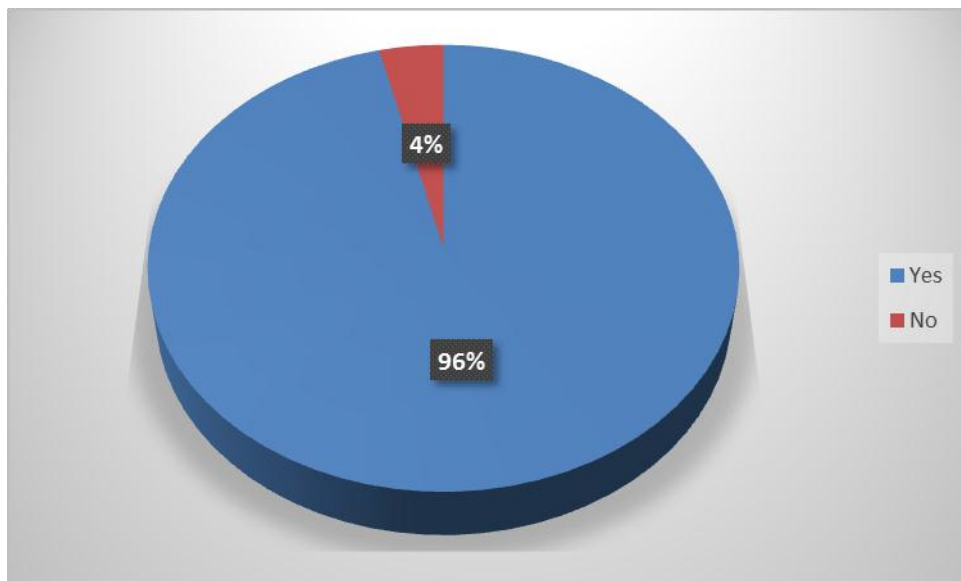


Student Feedback on Institution

21. Are you provided with adequate quantity of equipment for carrying out Lab activities

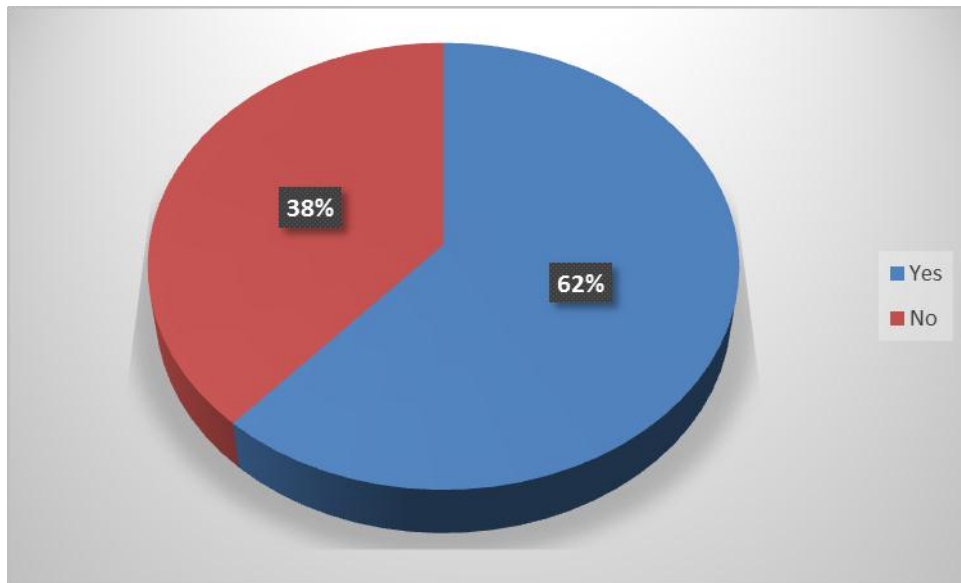


22. Are you aware of the “NCC and NSS” Activities in our University

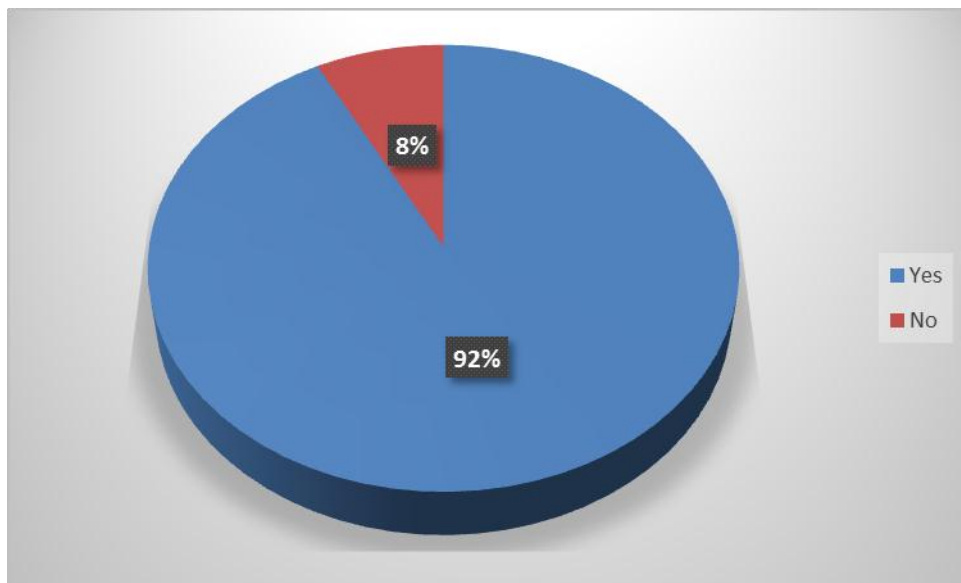


Student Feedback on Institution

23. Do you avail any Scholarship from the University

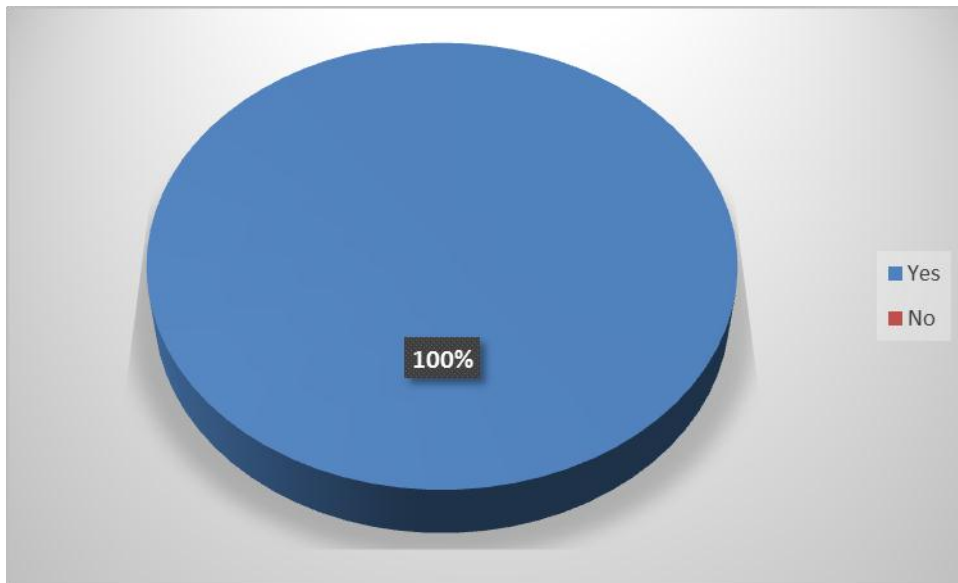


24. Are you satisfied with the Sports facilities in the campus



Student Feedback on Institution

24. Are you satisfied with the co-curricular activities (Debates/Seminars/Culture) in the college



Annexure IIc

ALUMNI FEEDBACK FORM

We shall be thankful to and appreciate you, if you can spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the Institute. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of the Institute.

Dear Alumni,

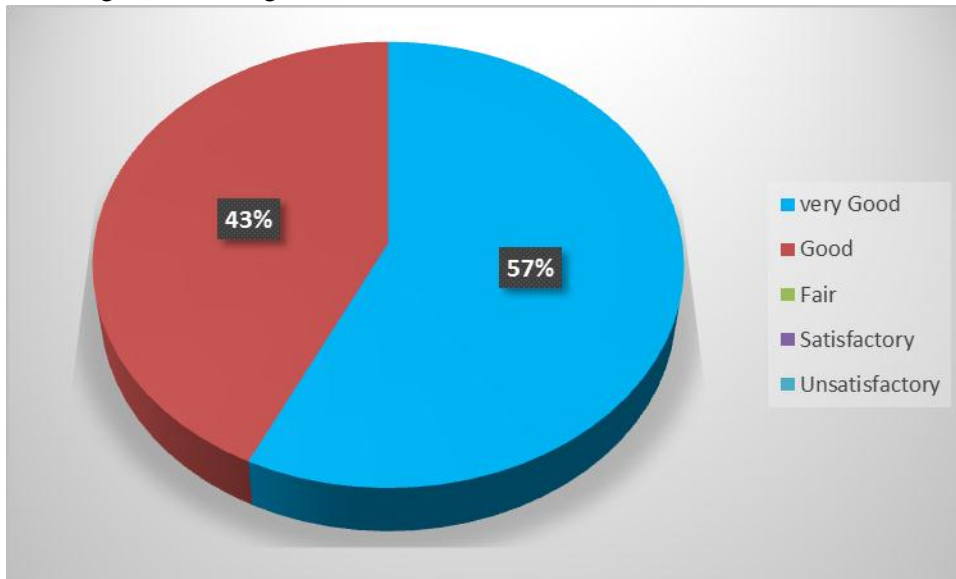
Please give your overall assessment of our Institute academics. Please rate us on following criterion :

1- Unsatisfactory (UN), 2- Satisfactory (S), 3- Fair (F), 4- Good (G), 5- Very Good (VG)

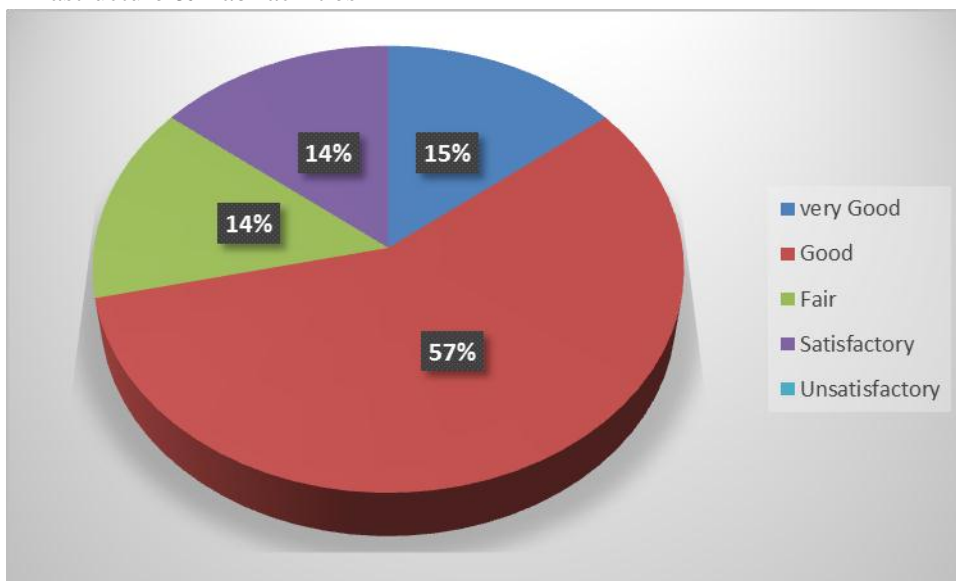
| Sr. | Details | VG | G | F | S | UN |
|-----|------------------------------------|----|---|---|---|----|
| 1 | Teaching and Learning | | | | | |
| 2 | Infrastructure & Lab facilities | | | | | |
| 3 | Faculty | | | | | |
| 4 | Library | | | | | |
| 5 | Examination and Evaluation | | | | | |
| 6 | Administration | | | | | |
| 7 | Career Counseling Cell | | | | | |
| 8 | Environment/ Landscape development | | | | | |
| 9 | Societal Contribution | | | | | |

Alumni Feedback Analysis

1. Teaching and Learning

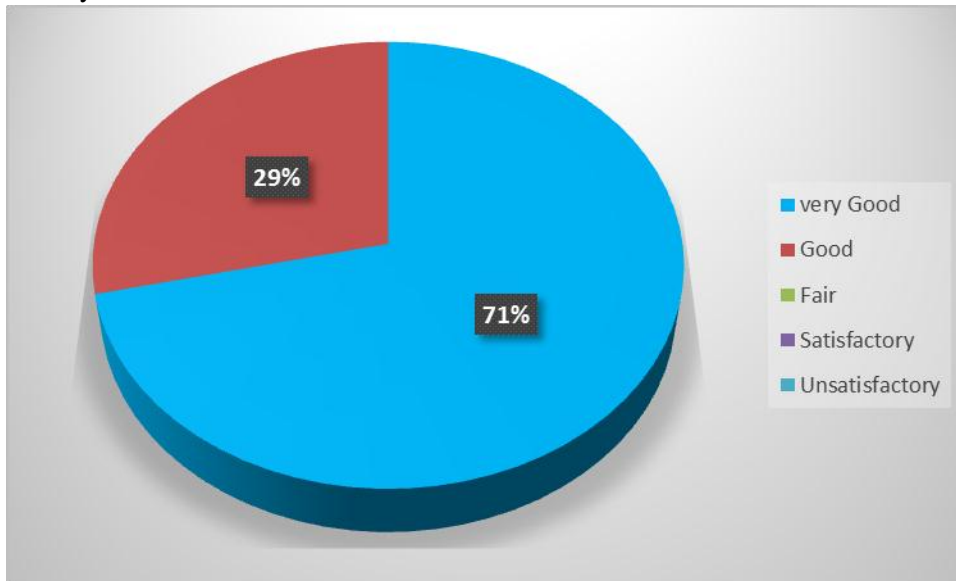


2. Infrastructure & Lab facilities

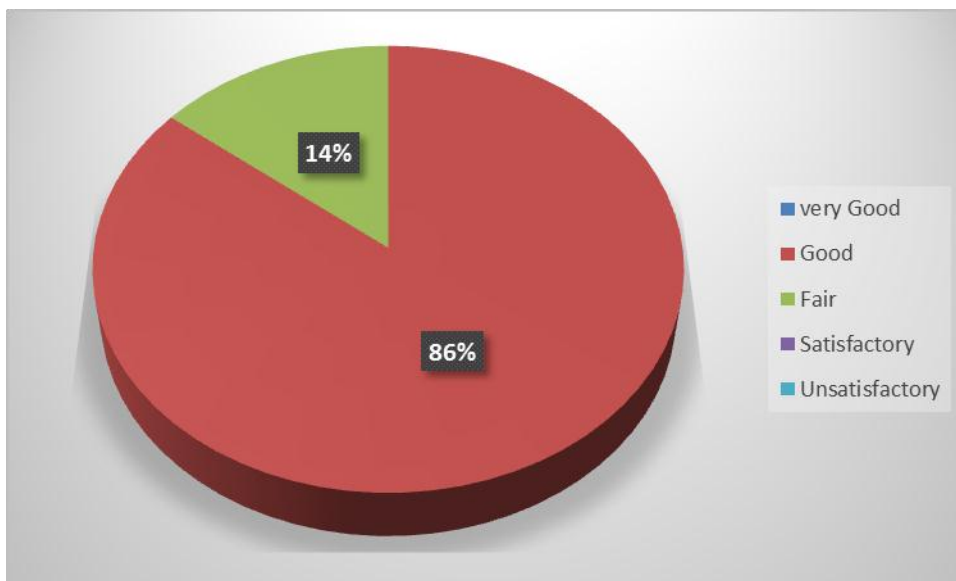


Alumni Feedback Analysis

3. Faculty

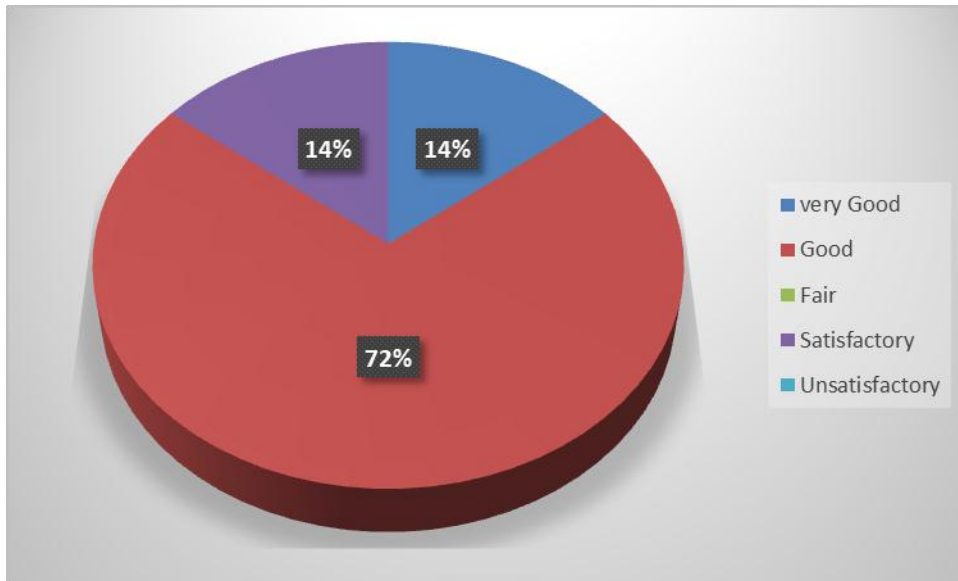


4. Library

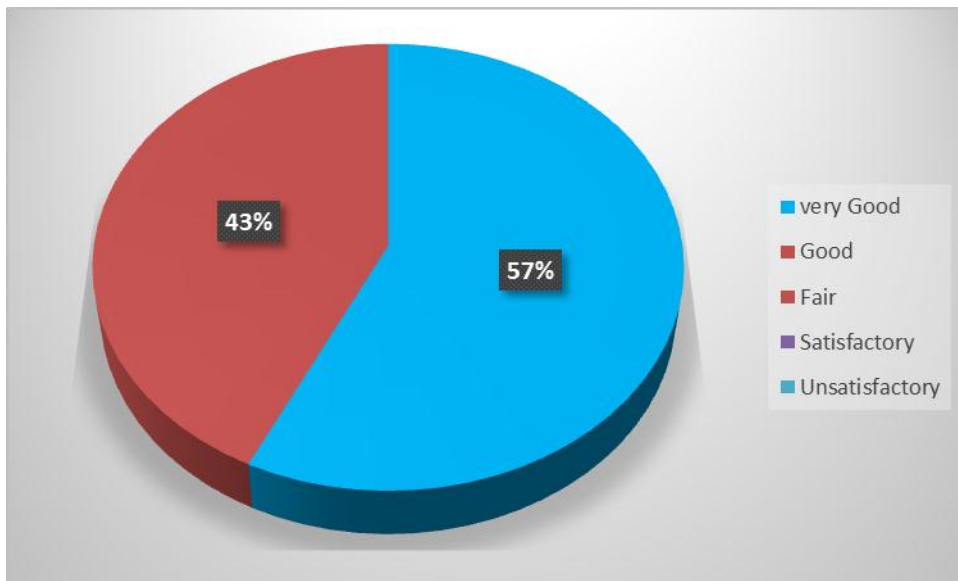


Alumni Feedback Analysis

5. Examination and Evaluation

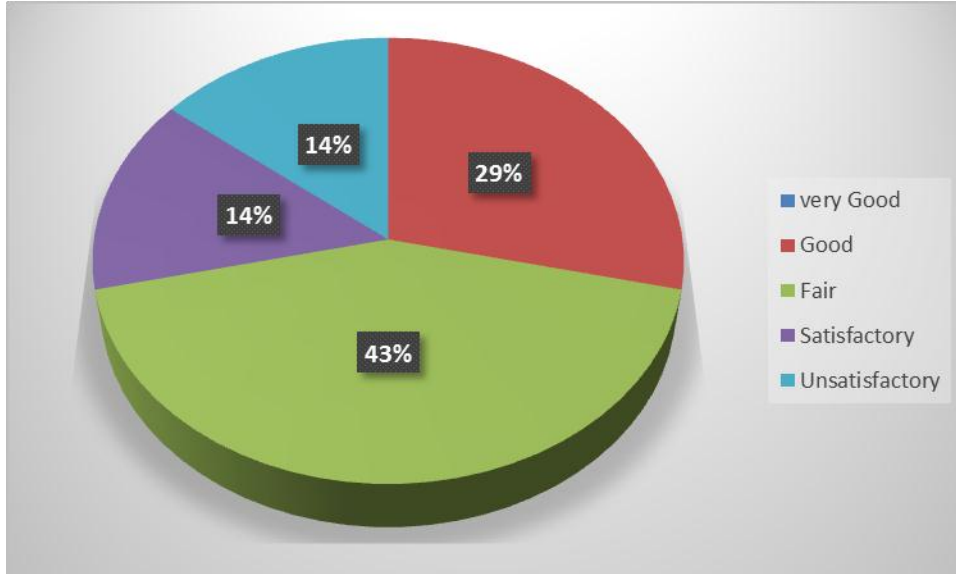


6. Administration

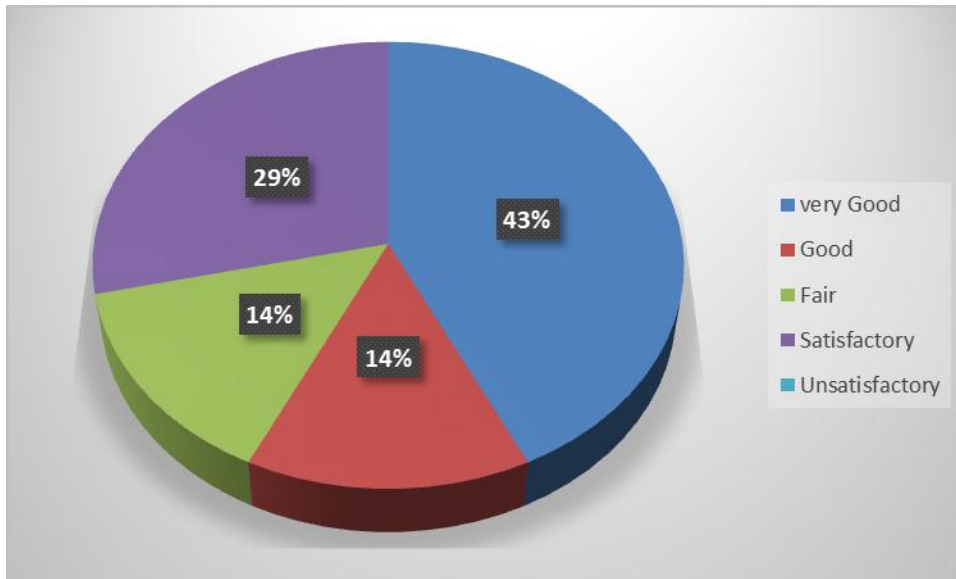


Alumni Feedback Analysis

7. Career Counseling Cell

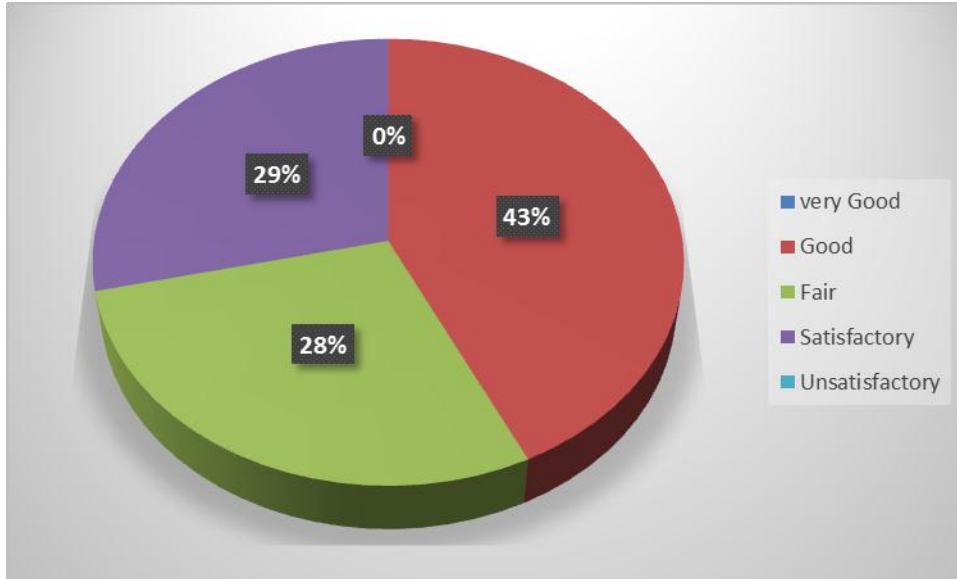


8. Environment/ Landscape development



Alumni Feedback Analysis

9. Societal Contribution



Annexure III**Action Taken Report 2016-17**

| Plan | Action |
|--|---|
| 1. Introduction of New subjects like Geo informatics, Psychology, Philosophy, BBA | <i>Matter taken up with the competent authority.</i> |
| 2. To enhance faculty strength(as recommended by previous NAAC accreditation report) | <i>26 new faculty members joined the college on permanent basis.</i> |
| 3. To introduce PG course in Chemistry, Political science and Geography. | <i>Board decision of DDB. Yet to obtain the NOC</i> |
| 4. To propose automation of College Library | <i>Action taken. Automation of College Library was initiated. About 23000 books classified.</i> |
| 5. To make proposal for infrastructural up gradation (Auditorium/ Library Block etc.). | <i>Construction of Library block completed. Construction of Auditorium under process.</i> |
| 6. To increase the diversity of botanical garden. | <i>Land was earmarked for the botanical garden and a variety of plants/herbs were planted</i> |
| 7. To adopt some school having enrolment of backward students | <i>Adopted Govt Middle School Lassidaban Shadimarg Pulwama having enrolment of 123 Schedule Tribe students. Free uniforms were distributed to all the students.</i> |
| 8. To propose renovation of main gate and main building of the College | <i>Both college gate and main building were renovated.</i> |
| 9. To organize a cultural programme | <i>The program was organized successfully to attract and explore the talent of students</i> |
| 10. To conduct Antipolythene drive in the campus | <i>Campus was made polythene free</i> |

Annexure IV**1- TITLE OF THE BEST PRACTICE: Adoption of school (at Lassidaban Shadimarg, Pulwama) enrolling only schedule tribe students (Gujjar and Bakerwal students) for their enhanced infrastructure and academic development.**

- **GOAL:** Objective of the practice was to develop the future of such schedule tribe students academically who could be the future students of the college. Another goal was to expose such students to college environment and other high-tech resources so as to inspire them to achieve good academic grades. The practice was expected to obtain best entrants for the college from backward sections of the society who could be further moulded to get the successful alumni. In addition college also had an aim to shoulder the social responsibility.
- **CONTEXT:** The challenging issue was to upgrade the quality living and learning of the schedule tribe students in addition to the normal students of the college. Further the availability of good quality teachers and basic technical requirements was also the challenge as college was running its normal scheduled classes for its own students. However these challenges were dealt with efficiency by the college admiration and no stone was left unturned to achieve the objectives.
- **THE PRACTICE & THE EVIDENCE OF THE SUCCESS:** The College adopted Govt. Middle school (at Lassidaban, Shadimarg, Pulwama) for a focused intervention in the domain of academics and infrastructure development. The peculiarity of the school was that all of its enrolled students (123) belonged to schedule tribe category. The process college intended to overcome the limitations of the school and to provide the necessary facilities to such students. The college organized one day camp at the adopted school and distributed free uniforms to all its enrolled students and provided good refreshment to them.
The practice was found to be successful as the financial burden (of uniforms) in case of all the adopted students was found to vanish.
- **PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:** The resources required to improve academics of the school were the academic staff. The availability of these resources in particular to teaching staff was a challenging task for the college as the normal classes were going on in the college.

2- TITLE OF THE BEST PRACTICE: Environmental protection

- **GOAL:** a) To promote a society which cares for the environment: to protect, preserve and conserve.
b) To safeguard our environment from the alarming issues
- **CONTEXT:** For a college the sensitivity to environmental issue is a primary concern. This institution has brought upon itself to do its bit towards environmental remediation. As such the campus has gone polythene free and is striving towards achieving paperless campus in future via introducing an online application process for student admissions .
- **THE PRACTICE AND THE EVIDENCE OF SUCCESS:** The practice was achieved through:
 - ❖ Awareness in classrooms and campus by teachers.
 - ❖ Regular Cleanliness drives at college level.
 - ❖ Maintaining the Botanical Garden.
 - ❖ Organized Antipolythene Drive in the College
 Campus has emerged as No polythene Zone
- **PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:** We did not encounter any problem for this practice.